Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT COLLEGE**
Name of the head of the Institution	**BUTA RAM RANA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01874-241057**
Mobile no.	**8968389784**
Registered Email	**gcgurdaspur@gmail.com**
Alternate Email	**govtcollegegsp@gmail.com**
Address	**Trimmu Rd, Sant Nagar, Hemrajpur, Gurdaspur, Punjab 143521**
City/Town	**GURDASPUR**
State/UT	**Punjab**
Pincode	**143521**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Kuldip Kumar**
Phone no/Alternate Phone no.	**918968389784**
Mobile no.	**9876242287**
Registered Email	**gcgurdaspur@gmail.com**
Alternate Email	**rromi4@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://govtcollegegurdaspur.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://govtcollegegurdaspur.in/campus/calender

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**78.5**	**2004**	**03-May-2004**	**02-May-2008**
2	**B++**	**2.89**	**2018**	**26-Sep-2018**	**25-Sep-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Jul-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Preparation of students' database for even semester 2019 and analyzingthe department-wise category distribution (General/SC/ST/OBC), gender distribution of students andother details followed by uploading the statistics in the college website	20-Jul-2018 60	12
IQAC meeting	21-Aug-2019 2	13
IQAC meeting	21-Oct-2019 3	12
Meeting of IQAC to organize workshop on E-content development, promotion of teachersetc	02-Mar-2019 1	10
Meeting related to preparation of student satisfaction survey report by IQAC	10-Apr-2019 2	10
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College, Gurdaspur	RUSA	RUSA	2018 3	7500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. NAAC Accreditation Completed Successfully with B Grade 2. Academic environment of the college has improved.

3. Quality of education being imparted is improved with more use of ICT in teaching and learning. 4. Improvement in eco-culture with continuous Plantation drives, Swachhata Abhyan & making the campus plastic free. 2000 plants are planted around play grounds and boundary walls.

5. Conservation of Energy by more use of LED bulbs and solar lamps in the college Campus. 6. Promotion of computerisation and e-governance.

7. Preparation and analysis of students' database 8. To implement Welfare Schemes for Staff

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To improve the eTo improve the eco culture of the college.co culture of the college.	Solar lamps LED bulbs are used resulting in conservation of energy and improvement of ecoculture in the college
To improve the teaching learning process by using ICT	ICT enabled teaching and learning process improved during the year.
Encouragement of cultural activities.	College wins first position in the Zonal Youth Festival conducted by the University
4. Plantation of 2000 plants in college to improve the greenery	2018 -19 Plantation of 2000 plants in college
5. Construction of boy and staff wash room in the college	2018-19 neat and clean washrooms for boys and staff Also repair roof of the building.
6. Academic environment of the college has improved	Concentrate on student education and give extra classes to weak students
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Council	21-Aug-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Sep-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Guru Nanak Dev University, Amritsar. The course design, the syllabi for different subjects, duration of the courses, allotment of teaching periods etc for various Under Graduate, Post Graduate Courses, Diplomas and Certificate courses etc are planned by the University through the Faculties and Board of Studies constituted by it for different departments. Teaching Staff Members of the affiliated colleges are nominated as the members of these faculties and Boards of studies. Semester system is being followed for all the Courses, Diplomas etc. since the academic year 2012-13. University releases the Academic Calendar which is duly followed by the college. University rules and regulations are strictly followed in the Admission process. Admission Schedule is prepared by the University. The College Prospectus-cum-Information Brochure is published by the college. Admissions are made strictly on merit. Reservation policy of Punjab Government is duly followed. On line Admission procedure as implemented by the University is followed. Admissions take place in the months of July/August every year. College Time Table is prepared by the college Time Table Committee which has members from Arts, Commerce, Science and P.G Department Faculties. University and U.G.C norms regarding number of periods for each subject per week, No. of period allotted to the teachers etc. are strictly followed . Teachers follow the teaching plan as prepared in the beginning of each semester. Teachers keep teaching diaries to keep a record of their daily teaching. Various class room teaching methods, based on different needs of different subjects, are used for the effective delivery of curriculum as follows:- 1. Chalk and black board method. 2. ICT enabled teaching and learning methods. 3. Use of scientific models and charts. 4. Group discussion among students during class. 5. Seminars and assignments related to course work. 6. paper presentations by students. 7. Proper and adequate instrumentation facility is given to students for their effective practical classes. 8. Project works are given to students for fulfilment of courses. 9. Field works and educational excursions are carried

out by different department. 9. Special talks and extension lecturers by experts are arranged. 10.Nation semiar (Social Sciences). 11.National seminar (Science Department). 12 Extension Lectures (All Departments) Monthly class tests are conducted to a evaluate the academic progress of the students. Mid semester exams as per University norms are also conducted. The remedial classes for weak students and tutorial classes are arranged. College has a very rich and fully computerised Main Library with open access system and many departments also have their own Departmental Libraries too for the benefit of the students. Good number of journals (Science, Arts and commerce) are subscribed in the Library. In-flibnet (E-Books and E-Journals), N-List facilities & Delnet connection are available for both for teachers and students. Students are Encouraged to take part in various co-curricular and extra-curricular activities necessary for their all round development. Students actively take part in NCC, NSS, Cultural activities, Quiz Competitions, Seminars and Sports Activities. The College is winning top positions in Zonal Youth Festivals of the University for many years. At the end of the academic session feedback is taken from the students as well as the teachers for the improvement of the teaching-learning process in the college. Semester ends with University examinations. College staff is actively engaged in performing Invigilation and Evaluation duties. Prize distribution function is held each year to award outstanding students in academic, sports and cultural activities. Merit holders in University exams and outstanding sportspersons are duly felicitated. Convocation function is held to award degrees to the passing out Graduates of last year and these Graduates are formally inducted in the Alumni Association of the College.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	1. School Result 1. School Result Management System Project 2. Library Management System Project 3. Hotel Reservation System Project 4. Online Airline Ticket Booking System Project 5. Internet Movie Database System Project	10
BCA	6. Online Bus Booking System Project 7. Online Book Purchase Store Project 8. Hospital Management System Project 9. Online College Data Project 10. Online Course Register System Project 11. Railways Reservation System Project	12
BA	Socio Economic Survey of market of Androoni Bazaar, Gurdaspur	55
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback on the teachinglearning process is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and Students can drop their filled in feedback form in the feedback receiving boxes present in the college campus. Student feedback is obtained at the end of the academic year. A Performa is distributed to the students which they are required to fill. The information basically relates to the various aspects of the college including Academics, Administration, Laboratories, Library, and Canteen, etc. The feedback thus generated is analysed as follows: The points are calculated according to the grades given by students in various criteria. The grades are given as A,B,C,D and E. The average of various criteria are calculated. The strengths and weaknesses as mentioned by the students are then summarised. Teachers' feedback is gathered throughout the year on the basis of monthly class tests, mid semester exams. and tutorial classes. It helps in

identifying weak students, slow learners and also the hardworking outstanding students. This helps in arranging remedial classes for weak students and slow learners and also special classes for hardworking and outstanding students to help them getting merit positions in University exams. Periodical feedback from parents is gathered to know the general impression of the college with respect to Academic, Cultural, Ecological General environment of the college which the students carry to their homes. It helps in taking steps for the general development of the college. Since it is coeducational college, therefore Students Security, Safety, Gender equality, Social harmony etc. are among the top priorities of the college. At least two Alumni Association meetings are held every year. Feedback gathered relates to the future prospects of education being provided in the college. It helps in identifying the job oriented courses, Certificates and Diplomas etc. that may be added to the college curriculum. The different fields where improvements are required as per feedback from students, teachers, parents Alumni are discussed in different committees and departments of the college. The resulting proposals are then discussed in the College Council. Strengths of the college are also taken into consideration for further improvement and up gradation. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The college is planning to introduce online feedback system from the academic session 20192020.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Bsc(Non medical & MEDICAL)	200	180	140
BSc	BSC ECONOMICS	40	43	29
BSc	BSC COMPUTER SCIENCE	60	72	60
BCA	BCA	60	82	60
BCom	COMMERCE	75	92	75
BA	ARTS	600	575	494
PGDCA	DIPLOMA	40	32	25
MA	MA ECONOMICS	60	22	16

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	858	41	50	2	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
56	22	140	6	5	3

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein 15 to 20 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's.Student mentoring system is an essential features of the college to take care of the students who mostly come from rural, agricultural and economically weaker sections of society. Student Mentorship in the college has been designed to fulfil the following objectives: • To enhance teacherstudent contact hours. • To improve students' academic performance and class attendance. • To minimize student dropout rates. • To identify and understand the status of slow learners and to encourage advanced learners. • To understand the financial and social standing of the students and thereby providing the necessary support. • To ensure counselling of the students against usage of any drugs and antisocial practices to which the students may be lured to. • To inculcate the spirit of team work and co –operation among the students. A teacher mentor is earmarked after every 3540 students. Student Mentoring System being followed in the college for past several years is essentially student centric and is meant to provide impartial service to students of different economic, social and academic backgrounds. The implementation of students mentor system has been very useful for the college as follows: • Remedial classes have been institutionalised . • There has been a significant improvement in the academic environment of the college particularly with respect to: ? More contact hours between teachers and students. ? Improvement in students' attendance records. ? Identification of slow learners and weak students for conducting remedial classes. ? Inculcation of good habits and getting rid of bad habits by students. In August 2018 Buddy program as launched by Punjab Government in all the schools and colleges of Punjab was introduced in the college. Accordingly all the students called as buddies are divided into groups of five buddies each. About 810 buddy groups are supervised by a teacher called as Senior Buddy. Every Friday one period is allotted to Buddy Program. These buddy groups operating under the supervision of Senior Buddies helps in inculcating good habits among students and eradicating bad habits like Drug use, misuse of technology, etc., among the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1869	56	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	45	12	Nill	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Planning of teaching, learning and evaluation schedule is made at the start of the academic session. Commencement of classes, classwise Time Table and teacher wise Time Table are implemented as per UGC University norms. Monthly class tests and mid semester exams are conducted as per the college calendar which is made in line with the University Calendar published at the beginning of the academic year. Mentor system is being followed in the college. Where by a teacher mentor is appointed for each group of 3040 Students. These mentors keep watch on the performance of the students. It helps in continuous internal evaluation of students. Only those students are eligible to sit in University semester exams who score at least 20 marks in each subject in mid semester exams and who have attended at least 75 of the lectures delivered during the semester. Weak students and slow learners are identified on the basis of monthly class tests, Continuous teachers feedback, assignments given to students, students' participation in class etc. Accordingly remedial classes are arranged not only for weak and slow learners but also for those students who actively participated in sports, NSS, NCC other cocurricular extra curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Chemistry: Online evaluation of assignments submitted by students on the MOODLE site, regular class tests Student Seminar Conservation Biology: Group discussions, PowerPoint presentations, debate competition, dissertations, shortterm field tours and report preparation, assignments etc. Economics: 1. Monthly test 2. Departmental seminars on burning topics in Economics 3. Projects on different topics related to the syllabus 4. Regular field survey basis in the neighbouring areas of Durgapur within the district. English: 1. Students' areas of weakness are filtered from the evaluation of their series of internal assessment 2. Students are divided into groups, each group comprising academically strong and notsostrong students and made to discuss and write assignments together contribution/ knowledge gained by members of the group is tested through interactions Geology: Class tests, assignments and presentations History: For skill enhancement course under CBCS curriculum, students visit to museum was organised and students were asked to submit project reports

Political Science: 1. Oral presentations by students during the last 10 minutes of the class periods 2. Writing up the class summary 3. Students deliver a short lecture on the taught topic in the same class, subject to availability of time 4. Welcome discussions on topics from the syllabus on which research may be initiated 5. Preparation of innovative learning modulus on special topics involving students by asking them to frame relevant questions on a topic . Mathematics: MCQ, Viva etc Philosophy: 1. Orientation program organized for first semester students (27.08.18) 2. Gathering questions from students on different topics from the syllabus 3. Classes where surprise extempore is conducted 4. Welcome discussions on topics from the syllabus on which research may be initiated 5. Preparation of innovative learning modulus on special topics involving students by asking them to frame relevant questions on a topic 6. Students asked to take classes of their fellow students in presence of any one faculty member Physics: Organization of quiz, multiple classtests, online internal examinations Encouraging students to attain electures available in the websites of the international esteemed institutions and bodies and appear for groupdiscussion on their feedback Sanskrit: Vivavoce, MCQ, topic based project processing and analysis of a particular text with apt illustrations

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Yes, the Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in the website: www.http://govtcollegegurdaspur.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/1RGb9uvfu_IrHvMLn8BHOG_PiO8B52d2En5EGUo2sYc/edit#responses

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	HEIS	48800	48800
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
punjabi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	commerce	2	6.81
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
sanskrit	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Government College, Gurdaspur	Prof. Karanjit Sharma	International Journal of Management Economics	2019	6.81	Government College, Gurdaspur	10
"Perception of Chartered Accountant	Prof. Karanjit Sharma	S.S International Journal of Business	2019	6.81	Government College, Gurdaspur	10

s in Addoption of Ind AS Training needs of CA's in its implementation"	Management research"				

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7Day NSS Camp in village Barnala	NSS Units	5	100
Tree plantation in the college Campus	Rotary Club Gurdaspur Mid Town	5	50
Rally against stubble burning	NSS units College Red Ribbon Club	8	150
Paper reading contest on Voters' Day	College Red Cross Society	4	15
Visted BCET, Gurdaspur to get knowledge of Spectro Photometer Lab	College Chemistry Department	2	70
Visted PAU Campus Gurdaspur	College Chemistry Department	3	55

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

RDC2019	National Award	President of India	1
Shooting Camp2019 in Ahmedabad	Gold Medal	Sports Authority of India	1
TSC2019	Participation	Indian Army	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
District level Independence day celebrations on 15082018	District Administration Gurdaspur	NCC, NSS Units, College Buddies marchpast cultural show	10	180
Gandhi Jayanti Celebration on 02102018	Punjab Government	Oath Taking by staff and students	15	540
Voters' Day Celebrations	District Election Office Gurdaspur	Oath Taking by staff and students distribution of new voter cards	5	520
District level Republic day celebrations on 26012019	District Administration Gurdaspur	NCC, NSS Units marchpast cultural show	10	215
Celebration of Earth Hour on 24042019	Science Departments	Sharing Information on Energy and Natural Resources conservation	15	195
Awareness on ill effects of Drugs	Red Ribbon Club	Paper reading and painting contests	4	25
Anti Tobacco week on 01102018	District Health Department College Red Ribbon Club	Poster making and slogan writing competition	6	45
Green Diwali on 05112018	College Red Cross Society	Poster making and slogan writing competition	10	85
Awareness against	College Red Ribbon Society.	Poster making and Lectures	8	225

HIV/AIDS on 23012019				
National Education Day on 11112018	MHRD Govt. of India Punjab Edu. Deptt.	Essay writing , Slogan writing competitions and Lectures by teachers	15	115
Observance of World Aids Day	Red Ribbon Club	Paper reading	4	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Computer solution	27/07/2018	Upgrade of new software and awareness	20
ATEC Computers	16/08/2018	Project Awareness of different software Oracle ,visual basic.	120
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100086973	100086973

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Elib	Fully	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35941	10791241	Nill	Nill	35941	10791241
Reference Books	5225	1569500	Nill	Nill	5225	1569500
e-Books	110	Nill	60	Nill	170	Nill
Journals	34	30000	Nill	Nill	34	30000
e-Journals	7165	17000	30	Nill	7195	17000
Digital Database	20	Nill	Nill	Nill	20	Nill
CD & Video	70	3500	5	500	75	4000
Library Automation	1	40250	Nill	Nill	1	40250
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

No Data Entered/Not Applicable !!!
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	2	12	3	1	5	19	50	0
Added	0	0	0	0	0	0	0	0	0
Total	100	2	12	3	1	5	19	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Name of the econtent development facility	https://www.youtube.com/watch?v=RxOJcGEK_Ks
eBooks	Delnet,inflibnet

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
800000	752000	1800000	1778300

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities and learning resources at the Government college are adequate and excellent . College Sports Stadium is having flood light facilities and hosts international Kabaddi matches. District Level Independence Day and Republic Day Celebrations are held in the Sports Stadium every year. WE have spacious and well equipped and well maintained play grounds for Cricket, Hockey, Basketball, Football, Volleyball and Badminton. College has well equipped Gym. The sports infrastructure is used under the supervision of college Physical Education Department. College has a computerised and very spacious and rich library with delnet facility. Classrooms are adequately ventilated. There is a provision of Mini Auditorium, College Canteen, Separate Common rooms for Boys Girls. Laboratories are well equipped and managed by well qualified staff and attendants. College has hostel facility, official residence of Principal , Staff and Nonteaching staff.Portion of the fund received under RUSA Scheme has been utilized for upgradation and repairing of the existing laboratories and other existing infrastructure.

http://govtcollegegurdaspur.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PTA exemption to economically very poor students.	30	12000
Financial Support from Other Sources			
a) National	1. Post matric Scholarship scheme for SC Students. 2. Post matric Scholarship scheme for BC Students. 3. Post matric Scholarship scheme for Minorities Students. 4. Viveki Grant Scheme	423	4377171
b)International	Financial Support form an NRI under the Scheme "Dhian Pukardian"	10	120000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling Mentoring	21/08/2018	1869	College
Buddy program	17/08/2018	1869	Punjab Edu. Deptt.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Guest Lecture on One step towards your dream job	Nill	30	Nill	10
2018	Guest Lecture on	10	Nill	Nill	8

| 2019 | Guest Lecture on Pursuing Higher Education | 14 | Nill | Nill | Nill |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
divisional railway manager,Firozpur	1	1	north railway	10	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	115	BA, B.Sc, B.Com BCA	Arts, Science, Commerce Computer Science	GNDU, Amritsar PAU Ludhiana, Punjabi University, Patiala, Punjab University, Chandigarh B.Ed Colleges of Punjab	Masters Programme B.Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	29

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletics	University	12
Gymnastics	University	7
Judo	University	2
Wushu	University	2
Cricket	University	15
Pencak Silat	University	1
Basket Ball	Institution	20
Volleyball	Institution	20
Badminton	Institution	6
Cricket	Institution	45
Annual Athletic meet	University	130
Teachers Day Celebrations	Institution	1200
Zonal Youth Festivals	Institution	85
World Aids Day	Institution	225
National Youth Day	Institution	75
Lohri Celebrations	Institution	1300
Voters Day	Institution	525

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	karate	National	1	1	1	yatesh sharma

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Adequate number of students' representatives are appointed as members of various administrative and academic committees in the college to have a democratic way of managing the different issues and activities in the college in an effective and efficient manner. Although there is no student council as such in the college but students get sufficient opportunities to have their say in the policy making and day to day activities of the college. Sufficient number of student representatives are nominated as office bearers of Departmental Societies to create a conducive academic environment and carryout various cultural and educational activities under the guidance of teachers at Departmental levels. College Red Ribbon Club and Red Cross Committee has 20 students as its members. This Committee arranges Blood Donation Camps, Organises Rallies against environmental problems, conducts Painting and Paper Reading contests highlighting environmental and health issues and observes important Days like Youth Day, World Aids Day, Voters' Day, etc to create awareness about the burning issues facing the society. Legal Literacy Club has

5 students as its members. This Club creates awareness not only about the fundamental rights, duties and obligations of citizens under different Laws concerning children and youth but also about the free legal aid available. For this Lectures are arranged through Free Legal Services Authority of the district. College NSS Volunteers and NCC Cadets actively participate in arranging various Rallies, Campaigns and Drives concerning various Social, Cultural, Ethical Environmental issues. The college has 3 NSS Units of 100 Volunteers each including one Unit exclusively for Girls. 110 NCC Cadets were enrolled during the year. NSS Volunteers NCC Cadets also participate in Independence Day Republic Day Parades. Anti DrugAddiction Committee has 10 students as its members. This committee actively creates awareness about hazards of drug addiction by arranging Rallies against use of drugs and Tobacco products and Lectures on Control of Tobacco products Act. College Eco and Herbal Garden Committee has 5 students representatives as members. This committee is actively involved in maintaining the Botanical Garden, conducting Tree Plantations Drives, Launching Swachhata Abhiyan and creating awareness regarding conservation of natural resources like energy and water. So college students are actively involved in various activities including academic and administrative in the working of the college in all respects wherever possible.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Government College Gurdaspur Alumni Association registered on 2003 1.The Alumni need to fill up the Alumni RSVP form 2. Those paying by Bank Transfer need to make the payment before filling up the form, noting the UTR no. of the transaction, the details of A/C for payment are: A/C Name : MR/MS GOVT COLLEGE GSP ALUMNI ASSOCI A/C No. : 07601000002236 IFSC Code : PSIB0000760 Government College alumni continue to interact at a variety of levels with the college. The Association is an active channel for networking with the alumni. The Alumni committee meets frequently to chart out programmes. It has been regularly organizing alumni meets annually to bring them together and to understand and support the college activities in diverse areas. During Last 2004 NAAC team visit, a large number of alumni turned up for interaction with the NAAC team. Some alumni regularly donate books to distribute among poor students. Some have helped visually challenged students with reading as well as with material support. Many alumni actively contribute to the college life through workshops, talks and material help to various departments and courses. Alumini Committee 1. Prof Shiv Dayal(Member) 2. Prof Kamlesh Kumari 3. Prof B.S. Sekhon 4. Prof S.S.Chouhan 5. Prof. Chetna Bajaj 6. Prof. Phoola Rani 7. Prof. S.S Pandav 8. Prof. Kamal Kumar 9. Prof. Baljit Singh Alumni Events Event name : Alumni Gettogether 20182019 Date : DEC 24, 2019 Time : 12:00 p.m. onward Venue : College Quadrangle Contribution towards the Meet and Dinner – Rs 100/ Please fill up the Alumni RSVP form to let us know you are coming

5.4.2 – No. of enrolled Alumni:

270

5.4.3 – Alumni contribution during the year (in Rupees) :

27000

5.4.4 – Meetings/activities organized by Alumni Association :

2 MEETINGS

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Financial matters involving major expenditure are incurred mostly on the recommendations of the College Council which consists of five senior most teachers of the college. Expenditure is sanctioned by the Principal on recommendations of duly appointed College Burser.Committees of atleast three members each are appointed by the Principal to incur the expenditure. Quotations are gathered by the committee if an item of expenditure exceeds Rupees 500.After getting the supplier duly approved from the Principal on the basis of the lowest rates quoted, quality wise and quantity wise, orders are duly placed for purchases. • For carrying on various day to day activities different committees/Clubs are formed by the Principal at the beginning of the academic years. These committees/Clubs include Eco Herbal Garden Committee, Drug Deaddiction Committee, Anti Ragging Committee, Prevention of Sexual Harassment Cell, Legal Literacy Club, Red Ribbon Red Cross Committee etc. Students are adequately represented on these committee/clubs. This helps in the effective functioning of the committees/Clubs and more enthusiastic participation of the students in the effective working and development of the college. • Student level General Secretary of the students union is the member of governing body. Students are empowered to play important role in different activities. Functioning of different secretaries of students union (listed below) further reinforces decentralization. ? cultural secretary ? boys common room secretary ? girls common room secretary ? student welfare and social service secretary ? canteen secretary ? computer in charge ? Nonteaching staff level Nonteaching staff are represented in the governing body and the IQAC. Suggestions nonteaching staff are considered while framing policies or taking important decisions. • Participative management The institution promotes the culture of participative management at the strategic level, functional level and operational level. ? Strategic level: The Principal, governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc ? Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers ? Operational level: The Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is planned by the University. The College implements it in strict accordance with the University rules and norms. College teachers are member of Board of Studies and Faculties constituted by the University. Teachers actively participate in the meetings of theses Faculties and Board of Studies

	contribute towards up gradation of syllabi.
Teaching and Learning	The college has well qualified and dedicated staff well versed and aware of latest trends in Teaching and Learning. The college has Smart class rooms, OHP,LCD Projectors, Video Conferencing facility (EduSat), Audio Visual Aids etc. and well equipped Computer Labs. The college has well qualified and dedicated staff well versed and aware of latest trends in Teaching and Learning. The college has Smart class rooms, OHP,LCD Projectors, Video Conferencing facility (EduSat), Audio Visual Aids etc. and well equipped Computer Labs.
Examination and Evaluation	Semester exams are conducted by University as per its rules and norms. The college conducts mid semester exams as per University norms. Class tests and assignment are taken from students to closely monitor their progress and to identify weak students, slow learners and brilliant students. Teachers are encouraged to actively and duly participate in their examination and evaluation duties as assigned by the University.
Research and Development	The Faculty members are encourage to undertake research projects. The Faculty is motivated to participate in seminars, conferences and workshops
Library, ICT and Physical Infrastructure / Instrumentation	The College Library is fully computerised. It is up gradated with Inflibnet, NList and EJournals, EBooks Facilities. Delnet service is also available. The Class rooms are ICT enabled. CCTV is installed in the Class rooms, Library, Labs, Common rooms and entire campus of the college.
Human Resource Management	Since it is Government College the service condition of all employees are governed by Punjab Government Services Rules. Efforts are made to have a motivated and dedicated working force in the college. Teachers are given additional charges of various cocurricular and extra curricurlar activities as per their capabilities and tastes
Industry Interaction / Collaboration	The college arranges visits of the students to industrial establishments for getting a better practical exposures. Experts from industry academia are invited to deliver talks

	and interact with the student to provide them better practical knowledge.
Admission of Students	Students are admitted strictly as per University norms. Merit is strictly followed. Reservation policy of Punjab Government is duly followed. Online admission procedure as implemented by University is duly followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	More use of computers for data recording and processing and increased online interaction with the Government and University for latest instructions and rules and regulations for general working of the college
Administration	More use of computers and online information sharing in the general administrative process in the college. The entire campus of the college including Class Rooms , Labs , Library etc., is put under CCTV surveillance. Introduction of ICT in teaching and learning.
Finance and Accounts	Financial Services, Retirement Funds various other office services are managed online. Increase in the use of computer for keeping and storing of office data. ? Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through IFMS software ? Etender is notified as per the government guidelines for purchase of items ? Payment for the work orders is done through PFMS according to government guidelines
Student Admission and Support	Online admission procedure as implemented by the University is duly followed. Admission records are partially computerised. Scholarship scheme such as post metric scholarship scheme for SC, BC and Minorities etc. are implemented online.
Examination	CCTV facilities is installed in all rooms for better invigilation during examination. Examination schedules, Date sheets and other exam related information is received online from the University. Practical exam award lists are uploaded online to the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr. Karanjit Sharma	Academic Writing Research Productivity National Workshop at IKG PTU Kapurthala	HEIS	3500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Econtent And how wark as mentor for students	Nill	14/03/2019	15/03/2019	50	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Energy and Environment at BCET, Gurdaspur	7	24/07/2018	28/07/2018	5
FDP on Environment Pollution Techniques at BCET, Gurdaspur	3	08/01/2019	12/01/2019	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
Nill	3	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Punjab Government provides various welfare schemes for its employees such as group insurance scheme, Provident fund, Medical leave, casual leave, maternity leave, Medical expenses reimbursement, LTC, Gratuity, Pension, Family pension etc.(Employees recruited after 01012004 are covered under the new pension scheme.)	Punjab Government provides various welfare schemes for its employees such as group insurance scheme, Provident fund, Medical leave, casual leave, maternity leave, Medical expenses reimbursement, LTC, Gratuity, Pension, Family pension etc.(Employees recruited after 01012004 are covered under the new pension scheme.) Interest free wheat loans and festival advances for only class4 Employees as per Punjab Government rules	Voluntary contributory fund is created by the teaching staff to financially support economically very poor students at time of admissions and for providing books, stationary etc. Book bank is maintained in the college from which books are distributed to poor students on return basis.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit is conducted periodically by the A.G. office of Punjab Government. College also gets it Accounts Audited periodically from the Qualified chartered Accountant on need basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
the non government funding agencies /individuals(EXCEL ATTACHED)	39500	To DEVELOP INFRASTRUCTURE AND HELP THE POOR STUDENTS
[View File](#)		

6.4.3 – Total corpus fund generated

2000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	chartered accountant	Yes	chartered accountant
Administrative	Yes	chartered accountant	Yes	chartered accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Government College Gurdaspur believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parentteacher association, yet interactions of teachers with parents during parentteacher meetings of different departments come up with new suggestions related to the overall development of the students. ? Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the dropout of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 64 of the total undergraduate students and 67 of the total postgraduate students of the college. ? Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. ? Joint effort of parents and faculty members has ensured good representation of girl students in field based subjects such as botany (67), zoology (76), conservation biology (87) and geology(44 in UG 85 in PG), which require field trainings to different parts of India. ? Provide important suggestions for the development of the college. ? Point out weaknesses of the college and suggestions to remove these weaknesses. ? Give feedback on the general environment of the college which the students convey to their parents

6.5.3 – Development programmes for support staff (at least three)

? Internal training (Peer to Peer) and also by rotating the seats of clerical staff to provide them varied experience. Government arranges training programmes for specific skills which the support staff is required to attend. Service of professionals is requisitioned to impart training in case of up gradation of technology with regard to library software, Tally, etc. ? The college should have some more smart classes Construction of two new smart classrooms (Department of Chemistry and Physics) has been completed and teachinglearning process has started in these two smart classrooms. ? ICT should be increased in teaching learning process Post accreditation initiative: All arts departments have been provided new computers and printers to increase the use of ICT enabled teaching and learning. Computeraided methods are now used by majority of the departments to deliver lectures. Department of Chemistry has started using MOODLE site as the learning management system (LMS) for uploading the delivered lectures, online checking of home assignments, uploading video lectures etc. in the year 20182019. ? Wash room facilities for boys and girls should be improved on priority basis Proposal for improvement of wash room facilities for students has been sent by the college

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Green Clean drive with extensive tree plantations and plastic free campus. Digitalization and paper less official work by using online communications and interactions with different stake holders. Improvement in mentoring system and launch of Buddy Program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year					
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of IQAC to organize workshop on Econtent development, promotion of teachers, student satisfaction survey etc.	14/08/2019	08/08/2018	29/08/2018	9
2019	Meeting related to preparation of student satisfaction survey report by IQAC	25/03/2019	25/03/2019	29/03/2019	72
2019	Preparation of students database for even semester 2019 and analyzing the departme ntwise category distribution (General/SC/ ST/OBC), gender distribution of students and other details followed by uploading the statistics in the college website	04/03/2019	04/03/2019	10/04/2019	15
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Rally against Female Foeticide	20/10/2018	21/12/2019	115	95
beti bachoo	07/03/2019	07/12/2019	112	67
Extension Lecture on DOWRY system in india	16/07/2019	16/07/2019	114	89

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1) Implementation of LED Bulbs in the campus. Eco watch activities initiated in the campus. Green drives launched including tree plantations plastic free campus campaigns. Use of tobacco and tobacco products strictly prohibited in and around college campus. Rain water harvesting system is in operation. Solar lights extensively installed in the college campus. 2) College has sent the proposal for upgradation of the existing solar power system under renovation/upgradation of RUSA scheme, which is expected to materialize in 2019 3) "Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom 4) Environmental awareness campaigns by organizing seminars under NSS Unit and by organizing student exhibitions annually 5) Department of Conservation Biology, Botany and Zoology conduct field work and study tours to create awareness and conservation of biodiversity among the students 6) Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	2	10/09/2018	3	Trained the students to get recruited in Armed forces	TO PROMOTE STUDENT FOR ARMY	78
2018	Nill	2	25/10/2018	1	National	COUNTRY PATRIOTIS	67

2019	Nill	2	28/06/2018	1	Books to Poor Students	STUDENTS PROMOTE FOR EDUCATION	100
2019	Nill	2	20/02/2019	1	Encourage students for Blood Donation	DONATION	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE PROSPECT	13/06/2018	Students are expected not to interact, on behalf of the Institution, with media representatives or invite media persons on to the campus without the permission of the Institute authorities. 7. Students are not permitted to do recording of either audio or video of the lectures delivered in class rooms, actions of other students, faculty or staff without prior permission. Students are not permitted to provide audio and video clippings of any activity on the campus to print and/or electronic media without prior permission. Students are expected to be careful and responsible and exercise restraints while using the Social Media. They should desist from posting derogatory comments about other individuals of the Institute and refrain from indulging in such other related activities having grave ramifications on the reputation of the

			Institute. Thievery or abuse of Institution's computers and/or other ICT instrucments and Institution's services are not allowed. Unauthorized entry, tampering of property or facilities of private residences of Teaching/Support staff, offices, classrooms, LAN connectivity and other restricted facilities and interference with the work of others is punishable. Causing damage to, or destruction of any property of the College, or any property of others on the Institution premises would invite punishment. Making video/audio recording, taking photographs, or streaming audio/video of any person in a location causing thoroughfare into the person's privacy without his/her knowledge or consent, is punishable. . If there is a case against a student for any possible breach of the mentioned codes of conduct, then a committee will be formed, which shall inquire into the alleged violation and accordingly recommend suitable disciplinary action against the said student. The committee may give a hearing to the student to ascertain the misconduct and suggest one or more disciplinary actions based on the nature of misconduct.
	COLLEGE PROSPECT	13/06/2018	The codes depicted underneath shall apply to all sorts of conduct of students within the College premises and their offcampus mannerisms which may have serious consequences or

| | | | adverse impact on the Institution's interests or reputation. At the time of admission, each student would have to sign a statement consenting to abide by the framed codes and should also affirm undertakings that, (i) The student shall be regular in the classes and must complete his/her studies in the Institute. (ii) In the event, the student is forced to discontinue studies for any legitimate reason, he/she may be relieved from the Institution subject to the written consent of the College Authority. (iii) In case of relieving the student, he/she shall have to clear all pending dues and if the student had joined the Institute on a scholarship, the said grant shall be revoked. The College believes in promoting a safe and efficient climate by enforcing behavioural standards. All students must uphold academic integrity, be respectful to all persons, to their rights, to the college property and to the safety of others. All students must deter from indulging in any and all forms of misconduct including partaking in any activity offcampus which may affect the Institute's interests and reputation substantially. |
| COLLEGE PROSPECT | 13/06/2018 | The various forms of Misconduct, the Students should refrain from, include: 1. Any act of discrimination (physical or verbal) based on an individual's gender identity, caste, race, religion or religious |

beliefs, colour, region, language, disability, marital or family status, physical or mental disability etc. 2. Intentionally damaging or destroying Institute's property or property of other students and/or Faculty members Support staffs. 3. Any disruptive activity in a class room or in an event sponsored by the College. 4. Inability to produce the identity card, issued by the Institution, or refusing to produce it on demand by campus security personnel. 5. Participating in activities including i) Organizing meetings and processions without permission from the Institution. ii) Accepting membership of religious or terrorist groups banned by the Institution and/or by the Government of India iii) Unauthorized possession, carrying or use of any weapon, ammunition, explosives or potential weapons, fireworks contrary to law or policy. iv) Unauthorized possession or use of harmful chemicals and banned drugs. v) Smoking within the College campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Independence Day Celebrations	15/08/2018	15/08/2018	90
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	80
World Aids Prevention Day	01/12/2019	01/12/2019	79
Celebration of Republic Day	23/04/2019	23/04/2019	80
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- **Tree plantations in the college campus by the college authorities and also with the help of NGOs like Rotary Club GurdaspurMid Town, Environment Society Gurdaspur etc.** • **The Campus is made plastic free with the help of Eco Club of the college.** • **Environment consciousness is promoted among the student by the EcoClub of the college that conducts related programs Rallies periodically about environment awareness.** • **Digitization is being promoted resulting in and reducing the paper usage.** • **CFL tubes and solar power lamps are installed in the campus resulting in power conservation and making use of renewable sources of energy.** • **Proposal for upgradation of the existing solar system under renovation/upgradation of RUSA scheme in 2019 has been sent for approval** • **A place is marked for the disposal of biodegradable waste generated from Zoology, Botany and Conservation Biology laboratories** • **Tobacco smoking, chewing of panmasalas and gutka is prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through different events and awareness programmes**

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- **Proctorial system is being used very efficiently and effectively whereby at least two Teachers are rotationally put on proctorial duty daily to regulate the students and maintained discipline in the college campus particularly during the working hours.** • **The college is actively participating in the youth festivals conducted by the university every year and winning top position in Zonal Youth Festivals.** • **The College is running an "Imaandari Di Dukaan"(Shop of honesty) where stationery (Pens, pencils, notebooks, etc) is kept on a table along with a cash box. Rate list is displayed . Students take the needed stationery and put the cash, as per the Rate List, in the cash box. It is an exercise which is promoting a sense of honesty among students.**

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://govtcollegegurdaspur.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words: A big majority of the students of the college belong to the Rural, Argicultural, Educationally and Economically backward and International Border area of Gurdaspur district of Punjab.Also most of the students belong to the Scheduled Caste, Backward Class, Other Backward class and very poor sections of society. The girl students considerably out number their male counterparts in most of the classes and subjects being taught in the college.Girl students are required to come in uniform during at least four days in the week thus promoting social equality among students. Students are encouraged to actively participate in classes, have increased interaction with their teachers and take part in seminars.Students take part in saminars at class level. This seminar culture is proving very useful in promoting communication skills, learing capability and confidence level among students.

Provide the weblink of the institution

http://govtcollegegurdaspur.in/

8.Future Plans of Actions for Next Academic Year

• The college plans to sustain the intake of more students form the Educationally and Economically backward area of border district of Gurdaspur. • To incentwise the students belonging to the scheduled castes, Backward classes and other economically backward sections of societies for higher learning. • Encouraging the faculty in the field of research and delivering the extension lectures. • Encouraging the faculty members to participate an Regional, State and National level seminars and workshops for improving their learning and teaching skills and capabilities. • Promoting ethical work culture in the college. • Creating awareness in the students about evils of drug addiction, falling prey to bad habits and nudging them to inculcate moral values and good habits. • Promoting a culture of harmony, integration and religious tolerance in the college and the society. • Promoting gendering equality. • Promoting Clean and Green Environment. • Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teachinglearning, research, extension related and coand extracurricular activities. IQAC is also planning to publish a handbook on quality assurance in this context for wide circulation • Organization of workshop for Econtent development at a larger scale and duration to promote the use of Eresources among all faculty members. The use of Learning Management System (LMS) for regular teaching, learning and evaluation related activities by maximum number of teachers will be encouraged • Organization of workshop on Integrated Finance Management System (IFMS) software for faculty members, so that they will be able to easily manage their service account using the portal • Maintaining an updated database of research articles, books, book chapters, conference proceedings and seminar abstracts published by students and faculty members. A committee has already been framed in this context by the Teachers Council at the beginning of session 20192020 • Promoting postgraduate student term paper projects and research activities on the diverse flora and fauna found in the college campus and also in Durgapur city to reap the locational advantage of the college • Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects • Construction of rain water harvesting system in the college campus •