



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT COLLEGE
Name of the head of the Institution		Prof. Baljit Kaur
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09417373450
Mobile no.		9417267793
Registered Email		gcgurdaspur@gmail.com
Alternate Email		govt.college_gurdaspur@yahoo.com
Address		Trimmo Road, Gurdaspur
City/Town		GURDASPUR
State/UT		Punjab
Pincode		143521
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Randeep Kaur Bajwa
Phone no/Alternate Phone no.	09855661777
Mobile no.	8427105187
Registered Email	randipbajwa18@gmail.com
Alternate Email	randip_bajwa@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://govtcollegegurdaspur.in/wp-content/uploads/2022/01/AQAR-2018-19.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	https://govtcollegegurdaspur.in/wp-content/uploads/2022/01/academic-calender-2019-20-1.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	78.5	2004	03-May-2004	02-May-2008
2	B++	2.89	2018	26-Sep-2018	25-Sep-2023

6. Date of Establishment of IQAC

20-Jul-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Planning admission	21-Jun-2019	13

process, Review of basic amenities like cleanliness, drinking water, toilets etc. and devise ways to improve. Preparation of student database and analysing category-wise distribution((General/SC/ST/OBC)	01	
Preparation of student database and analysing category-wise distribution((General/SC/ST/OBC). About formulation of teacher, student, parent and Alumni feedback forms...their filling and assessment.	15-Jul-2019 50	8
Plan to organise seminars and extension lectures in all departments.	02-Sep-2019 01	12
Find ways to reach out to maximum number of students in lockdown period, student counselling and Covid-awareness among masses.	26-Feb-2020 03	10
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Gurdaspur	Equity Initiative	RUSA	2019 60	31260
Government College Gurdaspur	Vocationalisation of Higher Education	RUSA	2019 60	158338
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes										
Upload the minutes of meeting and action taken report	View File										
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No										
12. Significant contributions made by IQAC during the current year(maximum five bullets)											
Successfully conducted effective Online classes, examinations, and other academic programs as per University and District administration guidelines.											
Appreciable contribution in mass awareness about Covid - 19 (preventive measures and counseling to counter hopelessness in both students as well as in about 25 villages around Gurdaspur). Our NCC and NSS volunteers participated actively.											
Successfully organized 3 seminars in dept of Sanskrit, English, and Punjabi.											
View File											
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year											
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>To improve teachinglearning process through use of ICT tools and motivating teaching staff to attend FDPs and seminars to update themselves</td> <td>Most the the teaching staff was able to to take Online classes effectively and completed their syllabi in testing Covid period.</td> </tr> <tr> <td>To improve eco-culture of the college.</td> <td>More trees were planted but the program as planned, could not be fully implemented due to Covid.</td> </tr> <tr> <td>Encouragement of Cultural Activities.</td> <td>Talent Hunt programme was organised which helped in identifying best ones for representing college in the University Youth festival,. Got overall Second prize.</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	To improve teachinglearning process through use of ICT tools and motivating teaching staff to attend FDPs and seminars to update themselves	Most the the teaching staff was able to to take Online classes effectively and completed their syllabi in testing Covid period.	To improve eco-culture of the college.	More trees were planted but the program as planned, could not be fully implemented due to Covid.	Encouragement of Cultural Activities.	Talent Hunt programme was organised which helped in identifying best ones for representing college in the University Youth festival,. Got overall Second prize.	View File	
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View File											
14. Whether AQAR was placed before statutory body ?	Yes										
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Council</td> <td>02-Sep-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Council	02-Sep-2019						
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College Council	02-Sep-2019										

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	23-Aug-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated with Guru Nanak Dev University, Amritsar. The course design, the syllabi for different subjects, duration of the courses, allotment of teaching periods, etc for various Under Graduate, Post Graduate Courses, Diplomas and Certificate courses, etc are planned by the University through the Faculties and Board of Studies constituted by it for different departments, Teaching Staff Members of the affiliated colleges are members of these faculties and Boards of studies. Semester system is being followed for, all the Courses, Diplomas, etc. since the academic year 2012-13 University releases the Academic Calendar which is duly followed by the college, University rules, and regulations, are strictly followed in the Admission process. Admission Schedule prepared by the University. The College Prospectus-cum-information Brochure is published by the college. Admissions are made strictly on merit. The reservation policy of the Punjab Government is duly followed. Admission procedure as implemented by the University is followed. Admissions take place in the months of July/August every year. College Time Table is prepared by the college Time Table Committee which has members from Arts, Commerce, Science, and P.G Department Faculties, University and U.G.C norms regarding a number of periods for each subject per week, No. of the period allotted to the teachers, etc, are strictly followed. Teachers follow the timetable as prepared at the beginning of each semester. Teachers keep teaching diaries to keep a record of their daily teaching. Various classroom teaching methods, based on different needs (Of different Subjects, are delivery of curriculum as follows: 1. Chalk and blackboard method] 2, ICT enabled, PPTs, projector, etc are used. 3. Use of scientific models and charts. 4. Group discussion among students during class, 5: Seminars and assignments related to course 6. paper presentations by; students, 7. Proper and adequate instrumentation facility is given to students for their effective practical classes, 8, Project works are given to students for the fulfillment of courses. 9. Fieldworks and educational excursions are carried out by the different departments. 9, Special talks and extension lectures are arranged. 10.National Seminar (Social Sciences) 11. Extension Lectures (All departments) Monthly class tests are conducted to evaluate the academic

progress of the students. Mid-semester exams as per University schedule, remedial classes for weak students and tutorial classes are arranged} College has a very rich and fully maintained Library with open access system and many departments also have their Own Departmental Libraries also for the benefit of the students. A good number of journals (Science, Arts, and commerce) are subscribed -in the Library. in-flibnet (E-Books and E-Journals), N-List facilities & Delnet connection are available for, both for teachers and students. Students are encouraged to take part in various co-curricular and extra-curricular activities necessary for their all-around development, Students actively take part in NCC, NSS, Cultural activities, Quiz Competitions, Seminars, and Sports; - is winning top positions in Zonal Youth Festivals of the University for many years. At the end of the academic session, feedback is taken from all students as well as the teachers for improvement in the teaching-learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Online shopping	2
BCA	Library management	2
BCA	hotel management	2
BCA	online Book store	2

BCA	Beauty parlour	2
BCA	Tourism management System	2
BCA	Blood bank donor system	2
BSc	Study of different families of plants in college campus.	25
BCA	teacher record management system	2
BSc	Field study of diversity in leaf shapes, size, thickness, surface properties of plants in college campus.	25
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback on the teaching-learning process is received from students as a Student's satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. Student feedback is obtained at the end of the academic year. A Performa is distributed to the students which they are required to fill. The information basically relates to the various aspects of the college including Academics, Administration, Laboratories, Library, and Canteen, etc. The feedback thus generated is analyzed as follows: - The points are calculated according to the grades given by students in various criteria. The grades are given as A, B, C, D, and E. The average of various criteria is calculated. The strengths and weaknesses as mentioned by the students are then summarised. Periodical feedback from parents is taken to know the general impression of the institution with respect to the Academic, Cultural, Ecological General environment of the college which the students carry to their homes. It helps in taking steps for the overall development of the college. Since it is a co-educational college, Students' Security, Safety, Gender equality, and social harmony are our top priorities. At least two Alumni Association meetings are held every year. Feedback gathered relates to the prospects of education being provided in the college. It helps in identifying the job-oriented courses, Certificates, and Diplomas, etc. that may be added to the college curriculum. The different fields where improvements are required as per feedback from students, it is discussed with teachers in a healthy manner, in different committees, and in all departments of the college. Suitable measures are taken to improve Student Satisfaction. Strengths of the college are also taken into consideration for further improvement. Departments receive feedback from parents through parent-teacher meetings and discuss different</p>

issues related to the overall development of their ward. The college is planning to introduce an online feedback system from the academic session 2020-2021.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Med & Non med	200	160	143
PGDCA	Nil	40	32	32
BA	Nil	560	560	557
BCom	Nil	75	80	75
BCA	Nil	60	72	57
BSc	Computer Sc.	60	71	60
BSc	Economics	40	39	34
MA	Economics	60	15	13

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1874	33	54	Nil	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
57	45	8	6	5	4

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein 30-40 students are assigned to a faculty member (called Senior buddy under Buddy Program initiated by Government), who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students are motivated to help and take care of one another. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with

psychosocial issues arising in cases like single parenting, bread earner in the family etc. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practicals. Student mentoring system(Buddy Program) is an essential feature of the college to take care of the students who mostly come from rural, agricultural and economically weaker sections of society. Student Mentorship in the college has been designed to fulfil the following objectives:-

- To enhance teacher-student contact hours.
- To improve students academic performance and class attendance.
- To minimize student drop-out rates.
- To identify and understand the status of slow learners and to encourage advanced learners.
- To understand the financial and social standing of the students and thereby providing the necessary support.
- To ensure counselling of the students against usage of any drugs and anti-social practices to which the students may be lured to.
- To inculcate the spirit of team work and co-operation among the students. This program has helped in following ways:
- More contact hours between teachers and students.
- Improvement in students attendance records.
- Identification of slow learners and weak students for conducting remedial classes.
- Inculcation of good habits and getting rid of bad habits by students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1874	57	1 : 33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	57	11	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	-	Sem 4	10/10/2020	19/11/2020
PGDCA	-	Sem 2	06/10/2020	04/12/2020
BSc	Eco.	Sem 6	24/09/2020	17/11/2020
BSc	C.Sc.	Sem 6	24/09/2020	17/11/2020
BCA	Nil	Sem 6	30/09/2020	17/11/2020
BA	Nil	Sem 6	08/10/2020	17/11/2020
BSc	Med Non med	sem 6	24/09/2020	17/11/2020
BCom	Nil	6th Semester	03/10/2020	11/11/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

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The institute has a college level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee is responsible for conducting house examination and evaluation and making results. Planning of teaching, learning and evaluation schedule is made at the start of the academic session. Commencement of class-wise Timetable and teacher wise Timetable are implemented as per UGC University norms. Monthly class tests and mid semester exams are conducted as per the college calendar which is made in line with the University Calendar published at the beginning of the academic year. Mentor system is being followed in the college. Whereby a teacher mentor is appointed for each group of 30-40 Students. These mentors keep watch on the performance of the students. It helps in continuous internal evaluation of students. Only those students are eligible to sit in university semester exams who score at least 20 marks in each subject in mid semester exams and who have attended at least 75 of the lectures delivered during the semester. Weak students and slow learners are identified on the basis of monthly class tests, Continuous teachers feedback, assignments given to students, students participation in class etc. Accordingly remedial classes are arranged not only for weak and slow learners but also for those students who actively participated in sports, NSS, NCC other co-curricular extracurricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Various methods of student assessment, evaluation and motivation are used in different departments, regularly, as under: 1. Oral presentations by students during the last 10 minutes of the class periods 2. Writing up the class summary 3. Students deliver a short lecture on the taught topic in the same class, subject to availability of time 4. Welcome discussions on topics from the syllabus on which research may be initiated 5. Orientation program organized for first semester students 6. Online quizzes and 7. Gathering questions from students on different topics from the syllabus and discussing in class. 8. Surprise oral/written tests and extempore are conducted. 9. Students are divided into groups, each group comprising academically strong and not-so-strong students and made to discuss and write assignments together. 10. Group discussions, PowerPoint presentations, debates, dissertations, short-term field tours and report preparation, assignments. The academic calendar of the institution is prepared in line with the GNDU calendar. All guidelines and schedules regarding admissions, examinations, youth festivals, etc are followed as per the university calendar. In addition various days of Importance like Yoga day, World Earth day, Science day, etc are included in the Academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.govtcollegeguraspur.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BSc	Nill	118	117	99
Nill	BCA	Nill	22	22	100

Nil	BCom	Nil	35	35	100
Nil	BA	Nil	183	178	97
Nil	PGDCA	Nil	24	24	100
Nil	MA	Economics	14	14	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://govtcollegegurudaspur.in/2021/12/26/student-satisfaction-survey2019-20/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
International seminar on Bhartiya Sanskriti mein Sanskrit bhasha ka yogdaan.	Sanskrit	14/03/2020
Guru Nanaks teachings and Philosophy	Punjabi	12/11/2019
Seminar on Basant raga	Music	02/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	1
Punjabi	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	25	Nil	30
Presented papers	Nil	Nil	Nil	20
Resource persons	Nil	Nil	Nil	5
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Vigilance awareness week	NSS	6	150
7-day camp	NSS	5	100
Poster-making, paper-reading, declamation contest	College Red-Cross society	5	25
lecture on National Youth Day	College Red Ribbon club	4	100
Tree plantation	NSS, NCC	7	50
Swachhta Abhiyan	College administration	40	250
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
zonal Youth festival	First runner-up of overall trophy	GNDU, Amritsar	100
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	College NSS, NCC units	cleanliness of college campus	20	150
District level Independence day celebration	College NCC unit, college buddies District administration, Gurdaspur	cultural show, march past	10	150
Vigilance awareness week	Punjab Sind bank, Gurdaspur	seminar and declamation contest	8	100
Awareness against drugs	College buddies and college Red Ribbon club	poster-making and declamation contest, lectures	8	30
Awareness against HIV/AIDS	College Red Ribbon Club	poster-making	4	15
Awareness rally against foemale foeticide	NSS unit and college Red Ribbon club	awareness rally	6	200

World AIDS day	Red Ribbon Club	awarenesslecture	4	100
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2	2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-lib	Fully	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35941	10791241	Nil	Nil	35941	10791241
Reference Books	5225	1569500	Nil	Nil	5225	1569500
e-Books	110	Nil	Nil	Nil	110	Nil
Journals	34	30000	Nil	Nil	34	30000
e-Journals	7165	17000	Nil	Nil	7165	17000
Digital Database	20	Nil	Nil	Nil	20	Nil
CD & Video	70	3500	Nil	Nil	70	3500
Library Automation	1	40250	Nil	Nil	1	40250
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Randeep Kaur Bajwa	Online videos covering full syllabus of Chemistry for BSc 1st and 2nd semester	LMS - MyeClass (MeClPro: 1005)	01/09/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	90	2	12	12	1	6	20	50	0
Added	0	0	0	0	0	0	0	0	0
Total	90	2	12	12	1	6	20	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e books	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	200000	300000	300000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities and learning resources at the Government college are adequate and excellent. College Sports Stadium is having floodlight facilities and hosts international Kabaddi matches. District Level Independence Day and Republic Day Celebrations are held in the Sports Stadium every year. We have spacious, well equipped and well-maintained playgrounds for Cricket, Hockey, Basketball, Football, Volleyball and, Badminton. The college has a well-equipped Gym- The sports infrastructure is used under the supervision of college Physical Education Department. The college has a computerized and very spacious and rich library, with delnet facility. Classrooms are adequately Ventilated. There is a provision of Mini Auditorium, College Canteen, Separate Common rooms for Boys Girls. Laboratories are well equipped and managed by well-qualified staff and attendants. The college has a hostel facility, the official residence of the Principal, Staff, and Non-teaching staff. A portion of the fund received under RUSA Scheme has been utilized for up-gradation and repairing of the existing laboratories and other existing infrastructure.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	concession in PTA	20	10000
Financial Support from Other Sources			
a) National	SC/ST scholarship	402	3473411
b) International	NGO- for economicall weaker section Girl students	14	168000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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remedial coaching in different subjects	25/09/2020	300	college staff
Buddy program for anti drug awareness and personal counselling	16/07/2019	1847	Higher Education, Punjab
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	50	100	30	20
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	200	BA, BSc, BCOM, BCA	Arts, Science, Commerce, Computer Science	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National voters day - oath taking	institution	500
Independence Day	district level	100
International Yoga Day	institution	180
National Youth day	institution	100
Talent hunt	Institution	130
Zonal Youth Festival	University	80
Teachers Day	institution	500
Annual athletic meet	institution	120
All regular intra-college and inter-college sports activities were suspended due to Covid - 19.	Nil	Nil

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Overall 2nd in zonal youth festival of GNDU, Amritsar.	Nil	Nil	Nil	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

An adequate number of students representatives are appointed as members of various administrative and academic committees in the college to have a democratic way of managing the different issues and activities in the college in an effective and efficient manner. Although there is no student council as such in the college students get sufficient opportunities to have their say in the policymaking and day-to-day activities of the college. A sufficient number of student representatives are nominated as office bearers of Departmental Societies to create a conducive academic environment and carry out various cultural and educational activities under the guidance of teachers at Departmental levels. College Red Ribbon Club and Red Cross Committee has 20 students as its members. This Committee arranges Blood Donation Camps. Organizes Rallies against environmental problems, conducts Painting and Paper Reading contests highlighting environmental and health issues and observes important Days like national Youth Day, World Aids Day, Voters Day, etc to create awareness about the burning issues facing the society. Legal Literacy

Club has 5 students as its members. This Club creates awareness not only about the Fundamental rights but also duties and obligations of citizens under different Laws concerning children and youth but also about the free legal aid available. For this, Lectures are arranged through Free Legal Services Authority of the district. College NSS Volunteers and NCC Cadets actively participate in arranging various Rallies, Campaigns. The college has 3 units of NSS having 100 volunteers each, including 1 unit exclusively for girls. 100 NCC cadets were enrolled this year. NSS and NCC cadets also participate in district-level march past on National Days. Anti Drug-Addiction Committee has 10 students as its members. This helps in causing awareness about the hazards of drug addiction by arranging Rallies against use of drugs. Lectures on Control of Tobacco Products Act. College Eco and Herbal garden committee has 5 student representatives. This committee is actively involved in maintaining Botanical gardens, conducting tree plantation activities, swachhta Abhiyan and creating awareness about conservation of Natural resources.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Government College Gurdaspur Alumni Association registered on 2003 I . The Alumni need to fill- up the Alumni RSVP form 2. those paying by Bank Transfer need to make the payment before filling up the form, noting the UTR no. of the transaction, the details of A/C for payment are: A/C Name: MR/MS GOVT COLLEGE GSP ALUMNI ASSOCI A/C No. : 07601000002236 IFSC Code : PSIB0000760 Government College alumni continue to interact at a variety of levels with the college. The Association is an active channel for networking with alumni. The Alumni committee meets frequently to chart out programmes. It has been regularly organizing alumni meet annually to bring them together and to understand and support the college activities in diverse areas. During the Last 2018 NAAC team visit, a large number of alumni turned up for interaction with the NAAC team. Some alumni regularly donate books to distribute among poor students. Some have helped visually challenged students with reading as well as with material support. Many alumni actively contribute to the college life through workshops, talks, and material help to various departments and courses. Alumni Committee: 1. Prof. B.S. Sekhon 2. Prof. S.S. Chauhan 3. Prof. Chetna Bajaj 4. Prof. Phoolan Rani 5. Prof. S.S. Pandav 6. Prof Kamal Kumar 7. Prof. Baljit Singh

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Event name : Alumni Get-together 2019-2020 : DEC 24, 2019 Time : 12:00 p.m. onward Venue: College Quadrangle Contribution towards the Meet and Dinner – Rs 100/-

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

System of Decentralisation Participative management is duly followed by the college in both financial matters day to day working of the college. Since it is Govt. College, therefore Punjab Govt. rules are duly followed. Financial

matters involving major expenditure are incurred mostly on the recommendations of the College Council which consists of five senior most teachers of the college. Expenditure is sanctioned by the Principal on recommendations of duly appointed College Burser. Committees of atleast three members each are appointed by the Principal to incur the expenditure. Quotations are gathered by the committee if an item of expenditure exceeds Rupees 500. After getting the supplier duly approved from the Principal on the basis of the lowest rates quoted, quality wise and quantity wise, orders are duly placed for purchases. For carrying on various day to day activities different committees/Clubs are formed by the Principal at the beginning of the academic years. These committees/Clubs include Eco Herbal Garden Committee, Drug De-addiction Committee, Anti Ragging Committee, Prevention of Sexual Harassment Cell, Legal Literacy Club, Red Ribbon Red Cross Committee etc. Students are adequately represented on these committee/clubs. This helps in the effective functioning of the committees/Clubs and more enthusiastic participation of the students in the effective working and development of the college. Student level General Secretary of the students union is the member of governing body. Students are empowered to play important role in different activities. Functioning of different secretaries of students union (listed below) further reinforces decentralization.

- cultural secretary boys common room
- secretary girls common room
- secretary student welfare and
- social service secretary
- canteen secretary
- computer in charge

Non-teaching staff level Non-teaching staff are represented in the governing body and the IQAC. Suggestions non-teaching staff are considered while framing policies or taking important decisions.

- Participative management The institution promotes the culture of participative management at the strategic level, functional level and operational level.
- Strategic level: The Principal, governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc
- Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers
- Operational level: The Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university.
- Students add office staff join hands with the principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is planned by the university. The college implements it in strict accordance with the university rules and norms. College teachers are member of Board of studies and faculties constituted by the university. Teachers actively participate in the meetings of these faculties and board of studies and contribute towards upgradation of syllabi

Teaching and Learning	The college has well qualified and dedicated staff well versed and aware of latest trends in teaching and learning. The college has smart classrooms, OHP, LCD projectors, video conferencing facility and EDUSAT, audio visual aids etc. and well-equipped computer labs and science labs. Extension lectures, field tours seminars are regularly regularly organised Enrichment of Central Library and departmentally libraries
Examination and Evaluation	Semester exams are conducted as per university rules and guidelines. The college conducts mid semester exams. Class tests and assignments are taken from students to closely bulleted their progress and to identify weak students, slow learners at brilliant students. Teachers are encouraged to participate in their examination and evaluation duties actively as assigned by the university
Library, ICT and Physical Infrastructure / Instrumentation	The college library is well equipped and computerized. It is upgraded with InflibNet, N list and ejournals, ebook facilities. The classrooms are ICT enabled. CCTV is installed in library , classrooms, labs, common-rooms and entire campus.
Human Resource Management	Since it is a government college the service condition of all employees are governed by Punjab Government services rules. Efforts are made to have a motivated and dedicated workforce in the college. Teachers are given additional duties of various Co curricular and extracurricular activities as per their capabilities and tastes
Admission of Students	Students are admitted strictly as per University norms. Merit is strictly followed. Online admission procedure as implemented by University is duly followed

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	More use of computers for data recording and processing and increased online interaction with the government and university four latest instructions and rules and regulations for general working of the college
Administration	More use of computers and online

	<p>information sharing in the general administrative process in the college.</p> <p>The entire campus of the college including classrooms, labs, library et cetera is put under CCTV surveillance.</p> <p>Introduction of ICT in teaching and learning.</p>
Finance and Accounts	<p>Financial services, retirement funds and various other office services are managed online. Increase in the use of computer for keeping and storing of office data.</p> <ul style="list-style-type: none"> • Salary of faculty members and staff is transferred directly to the bank account. • e-tender is notified as per the government guidelines for purchase of items • Payment for the work orders is done through PFMS according to government guidelines • Salary bills are submitted to the treasury through IFMS software.
Student Admission and Support	<p>Online admission procedure as implemented by the university is duly followed. Admission records are partially computerized. Scholarship scheme such as post-matric scholarship scheme for SC/BC and minorities et cetera are implemented online.</p>
Examination	<p>CCTV facilities is installed in all rooms for better invigilation during examination. Examination schedules, date sheets and other exam related information is received online from the university. Practical exam award lists are uploaded online to the university.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

Nil	College level Workshop on Use of ICT Tools in teaching-learning	NIL	16/06/2020	20/06/2020	50	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
training orientation course for NSS programme officer held from 21.02.20 to 28.02.2020 organised by NSS empanelled training Institute, Ministry of youth affairs and sports, government of India	2	21/02/2020	28/02/2020	8
Online one week workshop organised by Shanti devi Arya Mahila College, under CPE from 17-22nd Aug, 2020. Topic : Imparting Soft Skills and life Skills for Success.	10	17/08/2020	22/08/2020	5
one week online National Teacher/Faculty Development program from 08 - 13th june, 2020 organised by Aravali College Advanced study in Education ,	5	08/06/2020	13/06/2020	6

Pali, Faridabad. Topic : E- learning and ICT tools for effective Teaching -Learning.				
3. Online 5-day FDP on Moodle Learning management System from 01st-05th August, 2020 organised by Green Thinkerz in association with IIT Bombay spoken tutorials.	40	01/08/2020	05/08/2020	5
4. One week National FDP organised by GATLTC of MoE, India from 30th June - 04th july, 20 Topic : Development and Management of MOOCs and Online courses using LMS MOODLE.	1	30/06/2020	04/07/2020	5
5. SWAYAM ARPIT Online Refresher Course in Chemistry for Higher Education 16 week duration from 19.09.2019 - 15.01.2020 followed by proctored exam on 16.02.2020 organised by National Resource Centre of MHRD.	1	19/09/2019	15/01/2020	90
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nil	Nil	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Punjab Government provides various ways welfare schemes for its employees such as group insurance scheme, provident fund, medical leave, casual leave, maternity leave, medical expenses reimbursement, LTC, gratuity, pension, family pension et cetera. Employees recruited after 1- 1-2004 are covered under the new pension scheme.</p>	<p>Punjab Government provides various ways welfare schemes for its employees such as group insurance scheme, provident fund, medical leave, casual leave, maternity leave, medical expenses reimbursement, LTC, gratuity, pension, family pension et cetera. Employees recruited after 1- 1-2004 are covered under the new pension scheme. Interest free with loans and festival advances for only class four employees as per Punjab government rules</p>	<p>Voluntary contributory fund is created by the teaching staff to financially support economically very poor students at time of admissions and for providing books, stationery etc book-bank is maintained in the college from which books are distributed to poor students on return basis.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit is conducted periodically by the Auditor General office of the Punjab Government. College also gets its account audited periodically from a qualified Chartered Accountant, as per need.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A.G., Punjab	Yes	Principal
Administrative	Yes	A.G., Punjab	Yes	qualified Chartered Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent teacher association meetings are held regularly in the college. Interactions between teachers and parents of students helps in many ways as follows: Government College Gurdaspur believes in the academic, social, moral

and cultural development of students by acquiring inputs from all stakeholders.

Although the college does not maintain formally registered parent teacher association, yet interactions of teachers with parents during parent teacher meetings of different departments come up with new suggestions related to the overall development of the students. • Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop out of girl students. This has resulted in the increase in overall percentage of girls students in the college. Presently, the female students constitute 65 of the total under graduate students and 70 of the total post graduate students of the college. • Faculty members maintain attendance record of students. If a student shows poor attendance, their parents are informed about the same by faculty members and principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their Ward. • Joint efforts of parents and faculty members has ensured good representation of girl students in the field based subjects such as Botany and zoology 67 • Provide important suggestions for the development of the college. • Point out weaknesses of the college and its suggestions to remove these weaknesses. • Give feedback on the general environment of the college which the students convey to their parents.

6.5.3 – Development programmes for support staff (at least three)

Internal training peer to peer, and also by rotating the seats of clerical staff to provide them varied experience. Government arranges training programmes for specific skills which the support staff is required to attend from time to time. Service of professionals is requisitioned to impart training in case of upgradation of technology with regard to library software, Delhi, etc. The college plans to have More smart classrooms To enhance ICT enabled teaching-learning process.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Online teaching on Learning management system(LMS-MOODLE) - "Myeclass" has been initiated by the Department of Chemistry. Students of the first year Have video lectures of the entire syllabus of Chemistry(both 1st and 2nd semester) uploaded on MyeClass, which they can access anytime, any number of times, and anywhere. 2. Online quiz assignments on Google forms are also prepared by many staff members especially science faculty and the Department of Economics. 3. green and clean drive with extensive tree-plantations and plastic free campus. 4. Improvement in the mentoring system with Buddy program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	participation of teachers and students in Covid-19 awareness	15/06/2020	20/06/2020	15/07/2020	80

among masses.

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Vigilance awareness week	28/10/2019	02/11/2019	60	40
Spreading Corona awareness among masses	20/06/2020	15/07/2020	45	35
Awareness rally against female foeticide	Nil	Nil	100	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Implementation of LED bulbs in the campus.
- Eco-Watch activities initiated in the campus.
- Green drives launched including tree plantations and plastic free campus campaigns.
- Use of tobacco and make up products are strictly prohibited in and around college campus.
- Rainwater harvesting system is in operation.
- Solar lights extensively installed in the college campus.
- College has sent the proposal for upgradation of the existing solar power system under renovation/upgradation of RUSA scheme, which is yet to materialise.
- Save energy initiatives taken by the students Union to make students aware by making them switch off lights and fans before leaving the classroom.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	18/06/2020	7	Corona awareness among masses in villages	social distancing, wearing mask,	125

					around Gurdaspur	hand sani tising, also morale boosting to counter Covid-19
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE PROSPECTUS	10/06/2019	College prospectus includes all the rules and regulations and ethics that all stakeholders have to follow in the institution. The institution authorities are very strict about any derogatory remark against SC/ST or other caste/religion candidate. A note is also uploaded on college website about anyone facing such discrimination may directly report to the principal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness rally against female foeticide	20/10/2019	20/10/2019	150
Vigilance awareness week	28/10/2019	02/11/2019	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Use of chemicals in chemistry lab has been reduced by using Semi-micro analysis. • Tree plantations in the college campus by the college authorities and also with the help of NGOs like Rotary club Gurdaspur-midtown, environment society Gurdaspur etc. • The campus is big plastic free with the help of eco-club of the college. • Environment consciousness is promoted among the students with eco-club after college that conducts related programmes and rallies about Environmental awareness • Digitalisation is being promoted resulting in reducing the usage of paper. • CFL tubes and solar powered lamps are installed in the campus resulting in power conservation making use of renewable sources of energy. • A place is marked for the disposal of biodegradable waste generated. • Tobacco smoking, chewing of pan masalas is prohibited in the college campus. Hazards of tobacco and smoking repeatedly highlighted especially by the NSS unit through the different awareness programs

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college is running a "shop of honesty" where stationery, that is, pens, pencils, notebooks, etc are kept on a table along with the cash box. Rate list is displayed. Students take the needed stationery and put the cash as per the rate list in the cash box. It is an exercise which is promoting a sense of responsibility and honesty among students. 2. Our staff and NSS/NCC volunteers participate actively in campaigns of Awareness among masses, both in and out of the college campus, about various issues like Female foeticide, menace of Dowry. 3. Our teams did a commendable job in spreading awareness about Covid-19. The needy were helped through supplies from the district administration. Counseling sessions were also held.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://govtcollegegurdaspur.in/wp-content/uploads/2022/01/INSTITUTIONAL-BEST-PRACTICES.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A big majority of the students of the college belong to the rural, agricultural, educationally and economically backward and international border area of Gurdaspur district of Punjab. In this line also, most of the students belong to scheduled castes, backward class, other backward class, and very poor sections of society. The girl students are considerably outnumbering their male counterparts in most of the classes and subjects being taught in the college. Girl students are required to come in uniform at least four days a week that helps promote social equality among students. Students are encouraged to actively participate in classes, have increased interaction with the teachers, and take part in seminars. Students take part in seminars at the class level. The seminar culture is proving very useful in promoting communication skills, learning capability, and confidence level among students.

Provide the weblink of the institution

<http://www.govtcollegegurdaspur.in>

8. Future Plans of Actions for Next Academic Year

- The college plans to sustain the intake of more students from educationally and economically backward area of border district of Gurdaspur
- Encouraging the members of faculty in field of research and delivering extension lectures
- Encouraging faculty members to participate in seminars and workshops for improving their learning and teaching skills and capabilities.
- Promoting awareness in students about evils of drug addiction, And other bad habits.
- To promote sports activities and increase the number of students participation in sports.
- Promoting a culture of harmony, integration among social class and religious tolerance in the college and society.
- Promoting gender equality and providing safe environment for girl students where they can blossom to their full potential.
- Promoting clean and green environment
- Promoting use of learning management system for regular teaching, learning and evaluation related activities by more teachers.