SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE

TRIMMO ROAD,GURDASPUR, PUNJAB
143521
www.gcgurdaspur.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government College Gurdaspur, one of the premier institutions of this region, came into existence in May, 1954 as a result of tireless efforts made by Laxmi Chander Vashist, IAS, Deputy Commissioner, Gurdaspur (3rd Nov, 1952-18th April, 1954). The Present campus, situated on historic Trimmu Road is spread over an area of 253 Kanals 19 Marlas.

Regular teaching classes of Government College Gurdaspur began in the month of May,1954, in the premises of Government High School Building which had come into existence towards the end of the 19th century.

The newly constructed Building on Trimmu Road started working with the shifting of teaching classes and Administrative establishment in Jan; 1966. Government college, Gurdaspur has made a steady progress since 1954.

Government College Gurdaspur has been in constant touch with well known NGOs and Social Organizations namely Rotary Clubs, History Society, Inner Wheel Club, District Environment Sociey, Punjab Folk Centre, Bharat Vikas Parishad, Literary Organizations and other sister organizations. These organizations have helped in updating the knowledge of students from time to time and have made them aware about the changing socio-Political Scenario of the region

Vision

To become the center of academic excellence in the area of education by providing quality education programmes at par with the national and international standards to the rural women, inculcating in them our culture, heritage and values along with complete education.

Mission

- **Serving the humanity.**
- **Continue the legacy of women's empowerment.**
- **To prepare the socialized Human capable of responding to the global demands and meeting the challenges of life.**
- **To rejuvenate the teaching – learning process with ICT and value embedded education in the context of modernization and social change.**
- **To address to the ever emerging issues and problems of Society and individual and to discover the remedial measures.**
- **To ensure the contribution of all stakeholders in all sustainable development of the society.**
- **Be the torch bearers of our cultural heritage and ethos**
- **To assimilate features of modem culture while upholding the rich heritage of our land.**
- **To initiate programmes to uphold individuality, self esteem, patriotism and leadership   qualities and promote eternal values of life.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Emphasis on qualitative education along with in calculation of moral values.
- Focus on bringing new job oriented programs and add on courses.
- College has a special motive to provide education to the students who belong to economically weaker sections of the society.
- Fee concessions, scholarships to the poor, needy and sportsmen of this rural belt.
- Efficient and dedicated teaching staff.
- Learner centric teaching approach and ICT usage for teaching.
- Excellent college results. Also 90%-100% class wise pass percentage.
- Transparent admission procedure and administration.
- Upgraded laboratory with new modern equipments.
- Computerized library.
- The whole campus has internet connectivity and Wi- Fi.
- Extensive extension activities through NSS.
- An environment awareness programs by Eco club of the college.
- Gender sensitization through women cell.
- Labs have been renovated with new gadgets and equipments.
- Well maintained dispensary for first aid facility.
- Annual college magazine.
- The boys' hostel provides requisite facilities to the boarders.
- The college has a vast play ground with a basketball court,well maintained cricket court,football ground, International ground to promote sports & gymnasium hall for girls,Hockey ground and Badminton Court.
- Value based education with emphasis on women's empowerment and respect to our cultural heritage.
- Involved in appreciable community service through NSS and other support services.
- Good infrastructure with spacious classrooms, well equipped labs, well designed offices and other facilities.
- An Educational system which caters well to different sections of the society.
- Cordial interpersonal relationships between stakeholders like teachers, students, parents, etc.
- An environment which promotes academic freedom for active research.

Institutional Weakness

- Shortage of and non-teaching staff as Govt. has imposed banned on fresh recruitment, so the staff is recruited on Adhoc basis from the management funds.
- The socio economic background most of the students is responsible for poor language competence (particular in English).Leading to the unsatisfactory level of Comprehension and Communication Level.
- Lack of motivational Courses for staff.
- Rural Background of the area leads to the unawareness of society towardsthe global competent.
- Center as well as state government lack luster attitudes towards higher Education.
- Lack of collaborative research.
- Limited scope for consultancy services.
- Inadequate industry-academia interface.

- Limited opportunities to open PG/Enrichment courses.
- Limited scope for expansion of the building.

Institutional Opportunity

- Supportive Management.
- Benevolent attitude of staff towards students.
- Number of grants offered by
- Safe campus for girl students.
- Being a rural area the study to agriculture particularly, organic farming etc.
- Introduction of new courses like M.Sc. Physics, M C A, MA English can beincreased the potentiality andscope of employabilityof this rural belt.
- Knowledge and Learning of ICTcan be enlightening for the rural students.
- Opportunities to initiate more PG, job oriented, and enrichment courses.
- Opportunities for up gradation of ICT to impart high quality education.
- Opportunities for tie-ups and MoU's with leading organizations.
- Scope for franchising with foreign universities.
- Opportunities for initiating foreign language courses.
- Opportunities to attain autonomous and deemed university status

Institutional Challenge

- Improve financial resources.
- Efforts tochange the mind set up of students and parents
- Improve upon communication skill of students.
- Enhancing student enrolment for basic Sciences and Humanities.
- Competition from mushrooming colleges.
- Creation of Tech-savvy environment.
- Lack of bridge courses to bridge the knowledge gap.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government College Gurdaspur is affiliated to Guru Nanak Dev University, Amritsar, Punjab. The courses offered are designed by University. The U.G. and P.G .courses are intrinsically job oriented.Being an affiliated college, before action plan the college has to keep in mind the Academic calendar is issued by the affiliating University.

- 5 certificate/diploma programs introduced during the last five years 1.1.3 Percentage of participation 11.43
- 20.83 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years
- 95.83 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

- 4.79 Average percentage of students enrolled in subject related Certificate/ Diploma /Add on programs as against the total number of students during the last five years

- 15 valued added courses imparting transferable and life skills offered during the last five years
- 229 students undertaking field projects or internships
- To make the teaching and learning more innovative and interactive the college has been equipped with the modern gadgets like interactive boards (IP Boards), visualizers, LCD projectors and other ICT tools.
- The Principal along with its IQAC members forms various committees to monitor the quality of enrichment of curriculum. The conveners of all the enrichment programs conducted during the academic year present the report manually to the principal.
- **Feedback from stakeholders:** Feedback from stakeholders is an important measure for the enhancement of quality of the curriculum.

Teaching-learning and Evaluation

The most important thing in teaching learning process of this institute is ability of its teachers to create enthusiasm, ignite passion and generate curiosity among the students. The teachers are deputed off and on to participate in conferences, seminars and symposia, orientation and refresher courses to boost their teaching skills and make their teaching more innovative and effective.

The admission process of the college is managed by admission committee which is responsible for designing admission forms and prospectus and counselling of the students at the entry level. The admission in professional courses is made through entrance tests whereas in other subjects it is based on the merit in the qualifying examination with special concession to educationally backward sections of the society. To cater to the diverse needs of the students various subject combinations are offered so that the students can choose the combination of subjects according to their liking and competence. The admission process is followed by academic calendar which facilitates students for participation in various curricular and co-curricular activities. The admission committee also designs general time table, providing specific time slots for internet browsing, using library services, for EDUSAT lectures, invited lectures by eminent personalities, sports and other such activities. IQAC of the College supported by the senior faculty members monitors all the curricular, co-curricular and extra-curricular activities in the college and ensures to provide all the necessary support to teachers and students for better teaching and learning processes.

Research, Innovations and Extension

The college management encourages its teachers to submit research proposals, and conduct research for which a research committee has been in place to facilitate the research and extension activities. The committee organizes workshops and sensitization programs to create research spirit among teachers and students. Many teachers in the College have published their research papers in reputed National and international journals with good impact factors.

The Government College is also actively involved in extension activities to help society by its services. The college has three units of NSS and a contingent of NCC through which college renders social and community services. Besides organizing blood donation camps, environmental awareness programs and helping

in disaster management, the college has adopted a village for five years and another village is under survey for adoption.

The college promotes good college – neighbourhood network in which students contribute for community development as well students acquire much needed training. Such training not only contribute to the sustain community development but also to personality development and value education for the students involved in it.

The college has good collaboration with industries, academic institutes and professional bodies. In addition to getting visibility and identity, college has been benefitted financially and academically in a big way due to such collaborations. It has signed MOUs with several esteemed organizations from academia as well as industries for different academic purposes.

Infrastructure and Learning Resources

- Total campus area is of 30 acres including built up area of 333470 sq feet.
- The college has a big library consisting of 41166 books
- The college has hostels accommodating 20 students.
- The campus has science laboratories, ICT enabled classrooms, library, NSS, different departments,ladies common room, seminar halls,auditorium, canteen, health centre and language lab.
- International Stadium
- Infrastructure for sports consists of Indoor sports facilities, Outdoor Sports facilities, gymnasium,sports hall and 10 sports grounds in all
- Library having rich books and journal collection fulfills
- All the other supporting facilities such as hostel, playground, gymnasium and dispensary are available in the campus.
- All these campus facilities are maintained through full-time staff members
- All classrooms and seminar halls with ICT - enabled facilities such as smart class.
- Electronic Resource Management package for e-journals: N-List
- Federated searching tools to search articles in multiple databases
- In-house/remote access to e-publications: INFLIBNET AND DELNET
- The college library is computerized and Automated
- The library is having 8 terminals for daily routine work and internet access.
- Total number of computers for public access:8
- Total number of printers for public access: 1
- Internet band width/ speed: 50 mbps
- The computer departments have 2 labs with all the modern techniques.
- The library also has the facility of computers and internet facility and bibliography through network
- We are also planning to extend the Wi-Fi coverage to remote sides of the campus.
- The college has 5 generators of its own.
- Maintenance of toilets, bathrooms and service by permanent staff (fourth class)

Student Support and Progression

The Government College provides a number of mechanisms for student support and mentoring. Regular interaction between students and the Principal, the Heads of departments, faculty mentors help to identify and

understand student issues.

Students organize various co-curricular and extra-curricular activities under the guidance of Dean – student affairs.

· The Government College conducts soft-skill development, career counseling, and personal enhancement sessions for the students by inviting external experts

· Training and placement cell provides pre-placement guidance to the students for placement activities. The cell coordinates internship and placement activities.

· The Government College provides financial and medical support as per the needs of the students.

· Industry, employers, faculty and alumnae actively contribute in students' development activities.

· More than 90 % of the total students complete the program in stipulated time. Good number of students pursues higher studies in India and abroad. Around 65 % to 70 % of the total students get job offers in their final year itself.

· The students participate in inter-collegiate, intra- and inter-university sports tournaments and cultural competitions. They have

also won several prizes in such tournaments and competitions.

· The student representatives are the members of IQAC, anti-ragging committee and hostel committee.

The Government College Alumni Association has a robust mechanism. The institute regularly interacts with the Government College Alumni Association and through it also organizes Alumni meet two in a year and collects the addresses of the Employers through the feedback given by the Alumni.

Governance, Leadership and Management

The Government College has a vision to provide quality education and to develop leaders in Education. The leadership of the institute believes in participative management and strives to bring in excellence by structured organizational system with the involvement of all the stakeholders. Various stakeholders of the institute are the members of the statutory bodies and their meetings are conducted regularly.

· The Government College has a well-defined perspective plan involving focus areas,action plan to achieve the goals and measures to verify their achievements.

· The Government College collects feedback from all the students on teaching, curriculum and support services. The feedback from employers and alumnae are used to improve the overall performance of the institute.

· Under the leadership of the Heads, the departments plan and execute their academic and administrative activities.

· Government College, being self-financed, the tuition fees is the main source of the income. The institute

makes budgetary provision for recurring and nonrecurring expenditure in advance. As per the budget financial resources are made available for the functioning of the college.

· The Government College has an active internal quality assurance cell (IQAC) formed in the year 2012. The IQAC conducts regular meetings to review and improve the quality of the overall functioning of the institute.

Institutional Values and Best Practices

Government College is located in crowded city area, it has maintained large number of trees in its campus.

· The college takes conscious efforts to create awareness about energy conservation and renewable energy usage among students

Green Practices followed by both the faculty members and the students in the campus are:

The faculty members and students residing nearby are encouraged to come by bicycles. Thus we prevent the emission of carbon dioxide in the campus.

Public Transport: The College encourage our faculty members and students to use the public transport for safety, security and fuel conservation.

Pedestrians Friendly Roads: The campus has wide, well maintained black top roads, covering every nook and corner of it. It has footpaths on both the sides.

Plastic free campus: Use of plastic bags and cups are discouraged in the campus.

Paperless office: The college has taken keen interest to make the office a paperless office.The complete campus is Wi Fi enabled, Even the official information and circulars are preferred to be sent only through mails.

Green landscaping with trees and plants: The institute has taken several measures for planting to make Green Campus. 80% of total area is covered with trees.

Efforts for Carbon neutrality:

- Tubes have been replace with CFL
- Paper cups and Paper plates are used instead of plastic cups and plates.
- Separate arrangement for parking has to be done.
- Each and every plastic waste picked up from the campus area.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE
Address	Trimmo Road,Gurdaspur, Punjab
City	GURDASPUR
State	Punjab
Pin	143521
Website	www.gcgurdaspur.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Om Prakash	01874-241057	9417267793	01874-241056	gcgurdaspur@gmail.com
IQAC / CIQA coordinator	Randeep Kaur Bajwa	01874-221152	9855661773	01874-221153	randipbajwa18@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-1954

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Punjab	Guru Nanak Dev University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-01-1954	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Trimmo Road,Gurdaspur, Punjab	Semi-urban	30.75	30980.38

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	higher seconday	English	1920	1920
UG	BA,Punjabi	36	higher secondary	Punjabi	1920	1920
UG	BA,Sanskrit	36	higher secondary	Hindi	80	39
UG	BA,Economics	36	higher secondary	English,Hindi,Punjabi	313	313
UG	BA,Political Science	36	higher secondary	English,Hindi,Punjabi	356	356
UG	BA,History	36	higher secondary	English,Hindi,Punjabi	643	643
UG	BA,Sociology	36	higher sondary	English,Hindi,Punjabi	256	256
UG	BSc,Mathematics	36	higher secondary	Punjabi	199	199
UG	BA,Mathematics	36	higher secondary	English	62	62
UG	BA,Philosiphy	36	higher secondary	English,Hindi,Punjabi	123	123
UG	BSc,Physics	36	higer secondary	English	206	206
UG	BSc,Chemistry	36	higher secondary	English	371	371

UG	BSc,Botany	36	higher secondary	English	156	156
UG	BSc,Zoology	36	higher secondary	English	156	156
UG	BCA,Computer Science	36	higher secondary	English	107	107
UG	BA,Computer Science	36	higher secondary	English	175	175
UG	BA,Physical Education	36	higher secondary	Punjabi	435	435
UG	BA,Music Instrumental	36	higher secondary	English,Hindi,Punjabi	91	91
UG	BA,Music Vocal	36	higher secondary	English,Hindi,Punjabi	89	89
UG	BCom,Commerce	36	higher secondary	English	179	179
UG	BA,Geography	36	higher secondary	English,Hindi,Punjabi	223	223
UG	BA,Hindi	36	higher secondary	Hindi	138	138
PG	MA,Economics	36	higher secondary	English,Hindi,Punjabi	60	60
PG Diploma recognised by statutory authority including university	PGDCA,Post Graduate Diploma In Computer Science	36	higher secondary	English	40	12

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				19				37
Recruited	1	0	0	1	13	5	1	19	12	21	4	37
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				12
Recruited	0	0	0	0	0	0	0	0	1	11	0	12
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	4	7	0	11
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				21
Recruited	18	1	0	19
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	1	0	0	0	0	4
M.Phil.	0	0	0	8	5	0	1	1	0	15
PG	0	0	0	2	0	1	1	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	13	4	21
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	1	4	0	5
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	10	0	0	10

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	767	2	0	0	769
	Female	1150	0	0	1	1151
	Others	0	0	0	0	0
PG	Male	6	0	0	0	6
	Female	32	0	0	0	32
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	4	0	0	0	4
	Female	8	0	0	0	8
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	170	175	214	204
	Female	417	388	373	362
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	137	97	170	119
	Female	335	216	302	211
	Others	0	0	0	0
General	Male	351	446	423	470
	Female	843	1019	766	823
	Others	0	0	0	0
Others	Male	5	8	5	5
	Female	0	0	0	0
	Others	0	0	0	0
Total		2258	2349	2253	2194

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 24

1.2

Number of self-financed Programs offered by college

Response: 4

1.3

Number of new programmes introduced in the college during the last five years

Response: 5

2 Students

2.1

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2258	2349	2253	2194	1976

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1064	884	1064	901	921

2.3

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
275	274	420	282	297

2.4

Total number of outgoing / final year students

Response: 1548

3 Teachers

3.1

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
69	67	67	67	67

3.2

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
48	49	49	47	47

3.3

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
69	67	67	67	67

3.4

Total experience of full-time teachers

Response: 976.5

3.5

Number of teachers recognized as guides during the last five years

Response: 5

3.6

Number of full time teachers worked in the institution during the last 5 years

Response: 57

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 35

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
73.37022	115.54322	76.31825	49.70938	26.51256

4.3

Number of computers

Response: 100

4.4

Unit cost of education including the salary component(INR in Lakhs)

Response: 0.39913

4.5

Unit cost of education excluding the salary component(INR in Lakhs)

Response: .05789

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Goverment college Gurdaspur is affiliated to **Guru Nanak Dev University, Amritsar, Punjab**. The courses offered are designed by University. The U.G. and P.G .courses are intrinsically job oriented.Being an affiliated college, before action plan the college has to keep in mind the Academic calendar is issued by the affiliating University. Before the start of the academic year the heads of the departments start collecting/gathering information about the syllabus revision in coming Academic session.

At the beginning of every academic year, Principal conducts meeting with all faculty members to develop strategies for effective implementation of curriculum as Well as co-curricular and extension activities.Some faculty members work as member on various College and university committees. They support to the teaching staff to get available advanced draft of the syllabus, so as to enable placing the order for text and reference books in advance.

Departmental subjects allocation and no of lectures are given prior at the beginning of the academic session so that Time-Table committee frames the timetable. As per the guidelines of the board of studies of the affiliated University each subject gets sufficient numbers of lectures.

 If there is change in syllabi, College / Department depute their faculty to participate in workshops organized by Board of Studies of respective subject. The outcome of the workshop is shared within the departments and the students. Academic calendar is prepared keeping in mind all the curricular aspects.

 For execution of planning, Teaching Dairies is being maintained by every faculty member. The teaching dairy includes following things

- Teaching Plan
- Time Table
- **Daily Teaching Report**
- Duty Leave / Casual Leave / Medical Leave records etc.

Teaching dairy is submitted to Vice-Principal at the end of every academic year.

Departmental review meetings are arranged in case of syllabus completion on the time. As per the need of the department, remedial course and sessions are organized.

As per the need of the subject and /or topic ICT based training and lectures are organized by various departments.

As per the guidelines of University, the college conducts Internal Examination during mid of each

semester. College examination committee plans the exam schedule at the beginning of every academic year.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	0	0	2

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 66.67

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	4	4	6	6

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 20.83

1.2.1.1 How many new courses are introduced within the last five years

Response: 5

File Description	Document
Details of the new courses introduced	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 95.83

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 23

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 4.79

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
189	259	37	29	31

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The cross –cutting issues like Gender, Environmental sustainability, Human Values and

Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Professional Ethics and Moral Values

Gender:

The Woman Development Cell of the college has been functioning since long. It has been constituted as per the norms of Government of PUNJAB and **Guru Nanak Dev University, Amritsar, Punjab**. Woman Development cell organizes various programmes, workshops, seminars related to issues of gender not only for girl students of the college but also for Boys to sensitize them towards the issues of women. Various programmes are arranged and activities undertaken all round the year to give exposure to the girl students. Issues like women health, female abuse, female feticides, anti dowry etc are dealt. Every year college arranges Hemoglobin Detection camp in collaboration with Civil Hospital GURDASPUR and girls with less Hemoglobin level are advised by medical practitioners. College has actively participated in Government of PUNJAB Disrict Programme Officer, Women & child Dev. Deptt Gurdaspur program *"Educate daughter save daughter"*.

Anti- Ragging Committee:

As per the guidelines of UGC and the University, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging.The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing his/her identity in case of any in convenient incident.

Environment and Sustainability Issues:

The Government College Gurdaspur is very sensitive towards the issue of Climate change and Environmental Issues. The NSS unit of the college implemented "Tree Plantation" abhiyan. The thirst area of the abhiyan was to sensatise the society towards the environmental related issues and prepare action plan for various issues related to it. People are educated to adapt ecofriendly practices. "Anti-Plastic" drive was carried out by NSS unit under this abhiyan. NSS unit was implementing successfully *"Urja Bachat*

Yogana" in rural border aera.Subject related projects are assigned to the students. College making constant efforts to enrich the campus with greenery. Large scale tree plantation drive is organized by the college to maintain ecological balance.

Human Values:

Foundation Course is an interdisciplinary compulsory subject for the First and Second year students of all streams which deals with the Human Rights. These issues are well dealt through the research projects by students.

Professional Ethics:

The institution encourages use of ICT resources in teaching and learning process. The faculty use LCD and Over Head Projectors (OHP) for better teaching. Teachers are trained in ICT for making teaching learning process more effective. Two seminar halls well equipped with LCD projector and Internet connectivity are available round the clock for the teachers and students. Digital library facility is available. Documentary films, feature films, short films, animation, PowerPoint presentations are used in effective implementation of curriculum.

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 15

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 15

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 11.62

1.3.3.1 Number of students undertaking field projects or internships

Response: 229

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.14

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	01	00	1	1

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 91.88

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1071	1081	1072	980	859

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1132	1158	1104	1055	1055

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1064	884	1064	901	921

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Government College Gurdaspur identifies special education learning needs of advanced learners through entry level test, The college also responds to their special education needs by adopting following measures:-

- Advanced learners are continuously encouraged to strive for higher goals by providing them additional inputs for better career planning and growth viz.:
- Assigning them seminar topics and taking their assistance for coaching slow learners.
- Devising challenging assignments commensurate with their skills.
- Involving them in Personality Development Programmes offered through regular classes. The time table is framed in such a way that the PDP classes are included.
- Assigning them mini projects which involves field surveys and industrial visits to inculcate research orientation.
- Special training is imparted to motivate students to present papers in seminars / conferences.
- Insisting them to participate in classroom seminars, group discussions, technical quizzes to develop analytical and problem solving abilities in them and thereby, to improve their presentation skills.
- Training them in the use of audio-visual aids like use of power point, charts, models etc for effective presentation.
- Providing opportunities to develop their creativity by organizing cultural, literary, technical and sports competitions.
- Nominating them into different committees to help in the smooth running of academic systems as well as involving them in organizing various events by organizing Technical Quiz

and Product launch, Technical Paper Presentation skills.

- The advanced learners are advised to prepare for /take-up competitive exams.
- Student seminars on topics pertaining to their discipline of study are arranged to prepare them to learn the presentation skills. This encourages and motivates the fellow students to excel academically.
- Guidance is given by subject experts to pursue higher studies. Personality development programs are conducted periodically and the aptitude tests are conducted to improve their logical reasoning skills.
- Information regarding the web sites on discipline of study is available, and the books and journals which can be referred are intimated to students.
- Encouraging students to contribute articles of interest to publish in the College Magazine.
- The articles are displayed on the Notice-board, to motivate other students to actively participate in such type of co-curricular activities..

Strategies adopted for facilitating slow learners –

- For every 18-20 students, a teacher is nominated as mentor. He/She counsels these students on one-to-one basis to understand their problems (including psychological or emotional) in learning. The mentors will give a report to the grievance cell, in case additional counselling is required.
- Remedial classes are organized to clarify doubts, re-explain critical topics to help and to improve performance of such slow learners
- Poor performance due to frequent absenteeism is dealt with by consulting parents of the student concerned. Appropriate counselling with additional teaching, eventually helps to make him/her to attend regularly.
- Our faculty members maintain a good rapport with students and deal with their problems in a friendly manner.
- Soft skill and personality development classes are conducted at frequent intervals to improve their attitude.
- Special coaching classes are held to students to improve mathematical skills.

File Description	Document
Any additional information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 47.04

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.13

2.2.3.1 Number of differently abled students on rolls

Response: 03

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The faculty members of the **Government College Gurdaspur** generally adopt lecture method as well as interactive method for teaching. Lecture method is used as first mean to introduce topic, base theory, concept elaboration.

The IQAC plays an important role in promoting quality education. IQAC through many proactive initiatives has succeeded in both sustenance and enhancement of quality in all spheres of institutional growth. It has also been relentless in its efforts to institutionalize best practices. IQAC develops quality benchmarks and parameters for various academic programs. Some of these with reference to the Teaching-Learning process are:

- Extensive use of ICT in Teaching-Learning Process.
- Planning for new Add-on courses.
- Promotion of research to enhance the quality of teaching.
- Encouraging organization of workshops, seminars and conferences.
- Improving the system of teachers' evaluation by students through feedback.
- Enhancing the infrastructure facilities in terms of space, equipments, laboratories, etc.
- Initiating Faculty Development Programmes.
- Enrichment of Classroom teaching with invited lectures from academia and industry.
- Promoting library upgradation to make it more resourceful and student-friendly.
- Promoting hands-on approach to learning through internships, student projects and education tours.
- Maintaining adequate balance between curricular, co-curricular and extra-curricular activities.
- Motivating faculty members periodically to attend programs on new and emerging technologies.

File Description	Document
Any additional information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 143.75

2.3.2.1 Number of teachers using ICT

Response: 69

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 36.42

2.3.3.1 Number of mentors

Response: 62

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Creativity is promoted amongst students by encouraging them to write articles ,poems and essays on various topics. Government College Gurdaspur magazine published every year. Student is also motivated to writer on current issues and their articles displayed at the wall. Opportunities are provided to the students to inculcate scientific thoughts.

Innovative Teaching Approaches & Methods:

- Extensive use of ICT at all levels of teaching, learning & evaluation is encouraged. Enhanced use of web-based resources, public domain databases and resources like INFLIBNET to augment classroom learning.
- Interface between the institution, industry and academia encouraged through invited speakers.
- Effective use of charts, models, kits in classroom teaching.
- Organizing workshops, seminars, group discussions, peer learning, industrial visits, field trips, educational tours and screening subject related movies, documentaries, making short films etc., for and by the students.
- Guiding student research projects, subject related surveys, encouraging students to write for college magazine, newsletters, wall magazines, etc.
- Organizing competitions for students such as lecture ,contests, quiz, model making, salt analysis competition, etc.

Efforts made by the institution:

- The College has recognized the importance of integrating ICT with teaching and, has accordingly, converted several classrooms in to smart rooms with multimedia support for teaching. Departments are provided with computers, printers, internet facility, e-stationery, to make ICT based teaching easy.
- The college library has a vast resource of reading and reference materials.
- Well equipped laboratories.
- Teachers interested in pursuing research are encouraged to avail FDP leave facility of UGC, besides encouraging participation in OC, RC, Workshops, and Seminars etc.

Impact on student learning:

- The student community from rural ,border and backward aera has benefitted from these innovative methods and ICT. The conventional black board teaching which is still of immense importance is now further fortified with PowerPoint presentations, internet resources, charts, three dimensional models, invited talks, movies and on-location learning through educational tours.

File Description	Document
Any additional information	[View Document]

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 71.23

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document]
List of the faculty members authenticated by the Head of HEI	[View Document]

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 15.42

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	8	7	7	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 20.34

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 64.58

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	4	4	5	6

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 5.94

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	4	4	4	4

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level various strategies are implemented by the college to evaluate the performance at the students such as class tests, Assignments ,Seminars ,Projects reports on study tours book reviews, editorial views reports of field visits quiz competition debating competition.

Various ways are applied to monitor and evaluate quality of teaching learning process. The college has established academic and administrative audit for monitoring teaching learning. Teachers' performance is evaluated by the feedback of the students if required the suggestions are given by the principal to improve the quailing of teaching learning.

The following measures are also taken to monitor and evaluate the quality of the teaching-learning:

• Well-in-advance preparation of academic time table.

• Publication of Academic Calendar each year.

• Preparation of Teaching Plan by the faculty.

• Analysis of the results of the university examinations.

• Maintaining the Academic Diary

• Syllabus completion report by the concerned faculty in the end of each semester.

• Monitoring process through IQAC.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment in college is so transparent that every student has an idea about the standard internal evaluation process of the theory & practical subjects. The institute follows the regulations of Guru Nanak Dev University Amritsar .Marks for the experiments performed will be displayed in the department notice boards within a week time of commencement of the laboratory sessions. Slow learners are permitted to improvise their marks by redoing the experiment if they have scored low. Heads of the departments are fully empowered to suggest the re-assessment of the total marks by the approval of department committee. All such modifications will be displayed in the department notice boards for student reference.

The college prepares an Academic Calendar in line with university calendar prior to the commencement of the academic year in consultation with the Heads of the Departments. Then the College organizes orientation programs to the students to make them acquainted with the rules and regulations of the affiliating university, examinations, evaluation process,extra-curricular activities etc., similarly every department organizes a semester orientation program with parents in the first week after starting a new semester. Head of the departments communicate about the labs & subjects of the semester to the students, parents and other institutional members in the semester Orientation Programs. College Prospectus are handed over to the students after the orientation program and college website link is also provided simultaneously.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

There is a mechanism for redressal of grievances with reference to evaluation both at the college and university levels. The redressal of grievances for UG Part-I ,Part-II and PartIII evaluation is dealt at the university level. The mechanism for the redressal of the grievances is as per the university rules. At the university level, there is a Grievance Redressal Committee. If any student feels that the score given to him in any paper is not according to his assessment then he or she can apply for the revaluation .This is an innovative and healthy practice of the university.

To ensure rigor and transparency in internal assessment Government College Gurdaspur takes certain measures, such as:

- The students are informed about the university guidelines regarding award of internal assessment.

- Weightages are given as prescribed by the affiliating University.

- Under the newly introduced Semester system, weightages are given for behavioral aspects such as attendance, independent learning and communication skills. This is ensured through student participation in support services and add-on-courses.

- As a result of these measures, the students are aware of importance of internal assessment with respect to their academic future and are committed to take their tests and assignments seriously.

- Every semester result of each student is analyzed and students are motivated to do better.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Principal of the college along with the faculties prepares the Academic calendar in the beginning of the college. The faculties prepare teaching plan. The Principal checks the monthly diaries maintained by the faculties and at the end of every month.

- The College prepares a Strategic Plan regarding overall development which covers also teaching-learning and presents the same to the College Principal.
- At the beginning of every semester, an academic calendar is prepared which typically includes: Course commencement and closing dates, schedule of internal tests, assignment, university exam dates, tentative dates for Talents Day, PTA meeting, sports day, valedictory etc are indicated.
- A time table is constructed for teaching of all courses and departments are provided with their part of it. Teachers prepare Course Plan based on Syllabus. The classes are engaged by faculty according to their Course plans and the same is recorded in their individual work dairies.
- HODs review the curriculum delivery and syllabus implementation status periodically which in turn is reviewed by the Principal or Vice-Principal. Remedial classes for weak students, etc are conducted as and when required.
- Based on the academic calendar, each department conducts tests and assignments are assigned to students. These are evaluated for internal assessment marks based on the policies of Guru Nanak Dev University, Amritsar.
- A class teacher is maintaining the details of the students related to their attendance, marks scored in the tests, their performance in the exams. This helps us in maintaining the details regarding the progress of each student, for evaluation purposes

File Description	Document
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Government College Gurdaspur has adequate mechanism to communicate quality assurance policies to the stake holders through the college. For Website ,display boards and the college prospectus formal meetings are conducted by the IQAC in formal intraction with the stake holder's report of the activities conducted throughout the year.

The general and course specific learning outcomes have been defined and put on display in every department. There is emphasis on inculcating in students the following qualities:

- Value education
- Critical thinking
- Communication skills
- Team spirit
- Business knowledge
- Research aptitude
- Social interaction
- Independent learning
- ICT knowledge
- Environmental sensitivity
- Patriotism
- Co-living
- Gender sensitivity
- Scientific attitude
- Quest for learning and excellence

The college has formed 42 committees and associations for conducting Curricular and extra-curricular activities. These activities reflect the issues, which are otherwise not reflected or reflected inadequately in the curricula provided by the University

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The data of the students performance is collected from results of internal and university examination. The

results are analyzed by the faculties. The principal gives instructions to the faculty to pay more attention to the slow learners and meet the extra needs of the advanced students through remedial committee and meritorious committees. Students' feedback is taken on the teaching of the curriculum. The Principal studies the feedback and gives instructions to the faculty. This exercise is helpful to overcome barriers of learning

- Each faculty member has to maintain work dairy, course plan, work preformed and submit the same for inspection by HOD as well as Principal.
- The marks scored in university exams, internal assessment tests and assignments are important indicators of quality of teaching-learning. The results are analyzed and proper guidance, help and counsel are given if necessary to improve the academic performance.
- The student feedback on teachers is structured and obtained regularly. It is used to strengthen the process of teaching-learning.
- The student feedback on quality of teaching is also obtained by other means such as the Grievance Cell, mentoring, student counseling, PTA meetings and direct interactions of authorities of the college with students.
- The routine faculty self-appraisal as well as by HOD and Principal as per government norms, for the purpose of sanctioning increment, also throws light on whether the concerned faculty member is upgrading his/her teaching methodology.
- The IQAC draws strategies for quality enhancement in teaching and learning from time to time and they are implemented through various committees.
- The teachers are encouraged to attend orientation and refresher courses for enhancing teaching skills.
- The suggestion/complaint boxes are installed in the college for the students to express their opinion regarding the teaching learning activities & appropriate feedback.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 61

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 294

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 482

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.58

File Description	Document
Database of all currently enrolled students	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0.62

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.52484	0.06770	0.02550	0.0	0.0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 10.42

3.1.2.1 Number of teachers recognised as research guides

Response: 5

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.21

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 12

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

In spite of these constrains the college motivates faculty members and students to undertake the research activities in their respective fields. Though there is no earmark budget for the research and development but the provision of money is made by the college for research and development. Research promotion committee encourages faculty members to submit minor and major research projects to UGC, University, Funding agencies and Non government Organisations. Whenever required the college sanctions funds to initiate projects. The college has set up Research Sub-committee to chalk out institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers. Based on the suggestions of the committee the college authority has provided various facilities to the departments as well as to the individual. The following research facilities are being made available for active research work:

- Well equipped Laboratories with latest equipments of Chemistry, Physics, Botany and Zoology, -Central computing facility along with seperate computeres for each science department.
- Internet Connections.
- Well equipped Library with Reference books and journals.
- Library is supported by INFLIB-NET,DELNET and OPAC softwares.
- Funding for Publications of Research Papers of the faculty and to participate in Seminars, Workshops, conferences etc.
- Departments are well-equipped with LCD Projectors, printers, scanners, and Internet facilities

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
List of Awardees and Award details	View Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.4

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 2

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.31

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

22-08-2022 10:41:30

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	3	7

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document]
Any additional information	[View Document]

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
24	5	60	3	4

File Description	Document
List books and chapters in edited volumes / books published	[View Document]
Any additional information	[View Document]

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college promotes good college – neighbourhood network in which students contribute for community development as well students acquire much needed training. Such training not only contribute to the sustain community development but also to personality development and value education for the students involved in it.

The details of community services and outreach programmes are as under:

a) The NSS unit of the College is involved extension activities through projects mainly aimed at rural development and environmental protection in the vicinity.

1) **Disaster management:** Helped flood affected people area in July and August 2017.

2) **Environmental protection** by plantation of trees in adopted villages area for stopping land erosion.

3) **Immunization programme** like pulse Polio, DPT etc. were communicated and given proper publicity in remote tribal villages and students volunteered for Pulse Polio Immunization Programme with PHC.

4) **Akshay Prakash Yojana**: The awareness programme for saving electricity and avoiding electric load shading in Talasari Tahsil was conducted through all college students and staff members in their villages and towns. The scheme was successfully implemented with monitoring of students.

5) **AIDS awareness campaign:** Anti AIDS rallies, AIDS awareness lectures, Distribution of Pamphlets were organized in the Talasari region.

6) Sex Education: Sex related issues are increasing and are becoming more complicated due to social media – internet etc. Students in the addosent age should get proper guidance and information about sex. Hence special programme is prepared on this issue in which information about

a) Male reproductive system

b) Female reproductive system

c) Child birth/ pregnancy/ breast cancer is given to the students with the help of DHP transparencies. This programme was conducted in college and in nearby schools.

7) **Legal literacy Programmes** were conducted to develop awareness towards various provisions in Indian constitution, Indian penal code, Rights of Women and other laws like atrocity, Right to Information Act, Anti Domestic Violence Act etc.

8) **Medical Checkup**: The benefits of medical checkup, specialist consultation as well as surgeries were extended to tribal people of Talasari tehsil. During the annual NSS Camps Medical Checkup camps were organized for the Adivasi, poor and needy people in Talasari region with Talasari PHC.

9) **Anti Plastic Drive** was carried out to develop awareness against Environmental problem caused by plastic bags. The citizens were provided with environment friendly bags made from old sarees by the student volunteers free of charge.

10) **Blood Donation Camps** have been organized every year to collect blood for general hospitals at Mumbai and rural hospital at Dahanu.

11) **Waste Land Development** work was carried out at college campus and adopted villages so as to enable the poor and below poverty line farmers to bring that land under cultivation.

12) **Celebration of "International Non-Violence Day":** College actively celebrates Mahatama Gandhi Birth Celebration as Internatinal Non-voilence day.

13) **Civil Defense Programme**: Civil Defense unit of Government of PUNJAB trained our NSS cadets for their certificate course.

14) Mobile Exhibition on various schemes of Government for the deprived sector of the society.

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 6

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 30

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	7	6	5	3

File Description	Document
Reports of the event organized	
Number of extension and outreach programs conducted with industry,community etc for the last five years	

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 64.99

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1235	1855	2083	1985	165

File Description	Document
Report of the event	
Average percentage of students participating in extension activities with Govt. or NGO etc.	

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 12

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	2	1	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	1	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- Total campus area is of 30 acres including built up area of 333470 sq feet.
- The college has a big library consisting of 41166 books and its first floor is a reading hall for students.
- The college has hostels accommodating 20 students.
- College has International stadium
- Play grounds cricket, Play grounds Hockey, Play grounds Football, Play grounds volleyball, Play grounds basket ball, Play grounds badminton,Table tennis,Kabbadi play ground, Hammer throw, Gymnastics etc.
- The campus has science laboratories, ICT enabled classrooms, library, NSS, different departments, ladies common room, seminar halls, a well constructed open air Auditorium, canteen, health centre, language lab, and Sunder-Ratna CareerAcademy.
- Infrastructure for sports consists of Indoor sports facilities, Outdoor Sportsfacilities, gymnasium, sports hall and 10 sports grounds in all
- Gym bodybuilding for boys and girls

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

- **Indoor Infrastructure**

Department of Sports and Physical Education has an indoor stadium containing gymnasium, sports rooms and sports hall.

- **Outdoor Infrastructure**

1. · A 400 meter running track size 170x100 meter with 08 lanes
2. · Sports Ground for: football, cricket, hockey, baseball, handball, and kabaddi
3. · Courts for: asketball, volleyball and Tennis
4. Gym bodybuilding for boys and girls

- **International stadium and Running Track**

The college has a well bricked jogging track of 400 metres around the play ground. Not only the students and the staff from the college take advantage of the track but also the common citizens take its benefit. Elderly people come in good number to make use of the track. It is open from 5.00 am to 8.00 am and 5.00 pm to 8.00 pm every day.

- **NSS**

College has 02 NSS units consisting of 200 boys and girls students. It has a combined office and store room. The department has a number of equipments for conducting routine activates of *Shramdan* and special annual camp.

- **Cultural Activities and Public Speaking**

College has developed adequate infrastructure that allows teaching faculty to organize different programmes. The ICT equipped classrooms, seminar halls, and auditorium help to conduct this all.

- **Seminar hall**

Cultural activities, public speaking, communication skills development, blood donation camps, elocution competitions, yoga, health and hygiene awareness programmes, etc. are organized in the seminar hall.

- **Auditorium**

Open air auditorium has been developed with seating capacity of 500. This hall is used for the cultural programmes, conferences, and meetings.

- **Women Empowerment Cell**

Aiming at the emancipation and empowerment of female students and staff, the cell chalks out the programmes routinely. It correlates with the programmes of Vishakha Cell and Anti-Sexual Harassment Cell. It has been provided with an office and supporting staff.

- **Health Centre**

A regular doctor is appointed in college's health centre. The doctor offers services from 9.00a.m. to 11.00 a.m. on Monday and Saturday. The medical facility is also available for the girls students in the hostel. A doctor pays periodic visits to the girls in the hostel to monitor the health related issues.

File Description	Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 35

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 87.35

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
60.78161	105.83428	67.37935	40.70138	24.43356

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Government College library has 41166 books
- OPAC: OPAC facility is provided to search books
- Electronic Resource Management package for e-journals: N-List
- Federated searching tools to search articles in multiple databases:
- Library Website: Sub -domain on college website: Nil
- In-house/remote access to e-publications: INFLIBNET AND DELNET
- Library automation:
- The college library is computerized and Automated
- The library uses EASY and Useful for library automation. OPAC is provided for searching books.
- The library is having 8 terminals for daily routine work and 08 terminals for internet access. All the books are bar-coded for effective and speedy transaction of books.
- Total number of computers for public access:8
- Total number of printers for public access: 2
- Internet band width/ speed: 50 mbps

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college has incorporated information and library Network (INLIBNET) by using lease line under INFLIBNE programme. E journals and E books are made available to the Headers through net. At present around 3000 E-journals and 60000 E-Books have been subscribed.

Through INFLIBN under N-list program. User ID and password to all staff members as well to students have been passed. Readers can use this facility on the library computers.

Reference:

The library provides manual as well as electronic reference service   to its users.

Reprography:

The college library provides photocopy facility in the library to its users.

I**nter Library Loan Service:**

This facility is not available at present.

Information deployment and notification:

 The Library notice board displays all activities for its users.

Download:

The users can download the requisite material and also get printouts.

Printing:

The users can get the required printouts.

Reading list/Bibliography compilation:

The college has New Arrival Display Board Service where the newly released books are regularly displayed.

In-house/remote access to e-resources:

The library provides both in-house as well as remote access to e-resources.

User orientation and awareness:

The library staff helps the new students and guide them how to use the library resources in manual as well

as electronic form. Orientation and awareness programmes are organized every year in the beginning of every session.

Assistance in searching databases:

The library staff is always eager to help out the students in searching articles.

The following support is provided by the library staff to the students.

1. Library staff helps students to trace the books
2. Computers, Internet facility
3. Xerox facility
4. Reading room for students
5. A separate reading room for teachers.
6. Display of journals, magazines to the encourage readers
7. The library card is provided to each student
8. The location of books is guided by the library staff

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.51

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.28467	.74374	0	0	0.53000

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.99

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 115

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The whole college is updated with WI-FI (CONNECT AND JEO) network. Faculty and students can avail of the facility of ultra modern central computer library.

- The computer departments have 2 labs with all the modern techniques.
- Student can go and have access to the computers and internet at any time in any lab.
- The library also has the facility of computers and internet facility and bibliography through network computer system that is provided to the students.
- The college plans to deploy advanced internal access and security products.
- We are also planning to extend the Wi-Fi coverage to remote sides of the campus.

The institution plans and makes strategies for deploying and upgrading the IT infrastructure and associated facilities every year. It is upgraded on the basis to fulfil the needs of students due to increase in strength and to meet the challenges of first changing world with new technologies in IT section.The college has

installed internet and made the whole campus WI-FI, so that fast flow of data can be accessed.

4.3.2 Student - Computer ratio

Response: 19.7

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: >=50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 87.35

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
60.78161	105.83428	67.37935	40.70138	24.43356

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Government College Gurdaspur has full-fledged Construction sub-committee and Maintenance sub-committee for construction and maintenance of physical infrastructure(building, water supply , power supply etc) These committees supervise construction of new infrastructure , but also keeps track of maintaining them. The construction is done through tenders/contract system as per PWD norms of Government of Punjab.

- There is a full time electrician to attend the minor fault or repairs on a regular basis.
- The college has 5 generators(HEAVY LOAD) of its own.
- The maintaince of computer and scientific equipments is done through maintenance committee
- Maintenance of toilets, bathrooms and service areas are done permanent class four employees.

The Government College Gurdaspur takes up calibration of equipments/instruments annually and on the demand of the department. Day to day maintenance is carried out by the college staff. The building, the laboratories, the equipments are maintained through the college Lab assistants as well as concerned professors.

The college has following technical caretaker permanent staff:-

- Gate Keepers
- Computer/Server maintainer lab assistants
- Electrician
- Chonkidars

The following are the main steps taken for location upkeep and maintenance of sensitive equipment.

- Installation of moderate transformers to control voltage fluctuation
- Last year, all the wiring has been replaced as precautionary step
- There is electrician and supporting staff who are always vigilant for these maintenance of these sensitive equipments
- The Laboratory staff remain alert regarding the up keeping and maintenance of scientific instrument and chemicals These equipments are regularly maintained and required and replaced regularly
- In case of electricity cut, there are 5 Generators(Heavy Load) for power supply
- Overhead water tank with submersible water pumps are there in the college for constant supply of water.Fire Equipments installed in the college in case of any unavoidable accident

The institution facilitates extensive use of ICT resources including development and use of computer-aided teaching/learning materials in the following ways:-

- The whole campus can be benefitted through WI-FI

- Central computing library provides excellent facilities to the faculty and students.
- Computer labs also gives opportunity to surf and browse information from weblinks.
- All the departments have been issued computers with network.
- Some faculty members have been able to procure their projects applied by various funding agencies with the help of computers with higher configuration.
- All the sections of administration have been fully computerized.
- Three are around 100 computers in the college that are extended for the aid of students and faculty.
- Digital and interactive boards that are used to strengthen the ICT facility.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 22.2

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
376	327	616	555	549

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 2.86

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
111	55	43	55	52

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 3.33

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
49	178	69	33	46

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 4.99

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
211	219	52	47	36

File Description	Document
Details of the students benifitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 25.28

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
49	178	69	33	46

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 31.64

5.2.2.1 Number of outgoing students progressing to higher education

Response: 87

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 18.9

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
42	15	26	14	17

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
100	110	180	170	105

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 31

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	20	3	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Goverment College Gurdaspur creates a platform for the active participation of the students in the various academic & administrative bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills.

Its selection, constitution, activities and funding:

- Each council has a representative council, which is called Class Committee and includes student members too.
- The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class.
- The composition of student members is of one topper, one average and one slow learner (the one who has more integrity with other students) of each section are nominated as class representatives, for all the sections from Ist Year to Final Year.
- The Student Council helps to students share ideas, interests, and concerns with lecturers and principal. They often also help raise funds for wide activities, including social events, community projects, helping people in need and college reform.
- Various programs like paper presentations, workshops and seminars are organized by these bodies every year.

We have formed 6 student committees such as:

- Library committee
- Cultural Committee

- Department Exam Committee
- College Academic committee
- Discipline & Anti-Ragging Committee
- Sports & Games Committee
- Health & Public Awareness Committee

Student welfare fund:

The students belonging to economically weaker sections of the society are given scholarships out of this fund.

Fee concession:

The college gives fee concession to the students who are poor. Fee concession are also provided to those students who excel in sports and cultural activities

Fee flexibility:

The students are given exclusive facility to pay their fee in easy installment in semesters.

The funding for various activities of the internal college bodies is provided by the College

Academic:

At the time of admission, the students counselled and advised to choose stream and subjects according to their interest and abilities.

- In the beginning of the classes of each semester, the students are counselled and made familiar with the pattern and the structure and syllabus of the subjects taught to them.
- They are told about the facilities that college provides to them
- Guidance cell of the college guides the students about the entrance procedure of different competitive examinations.
- Slow learners are counselled about their weak and strong points.

Personal:

- Students Grievance Redressal cell has been established in the college to address personal problems of the students
- For girl students, the college has developed a Women Cell. They are guided to fight for sexual harassment.
- The college has also developed on Anti-Ragging Cell.

Career:

- The college has a Career Counselling and Placements Cell that provides guidance to the students regarding different job opportunities.
- Coaching Centre prepares students for various career oriented competitive exams.
- The college organizes lectures and workshops of experts to guide students.

Psycho-social problems:

- Guidelines to cure stress, anxiety and pressure are given to the students
- Women Cell boosts up the moral of girl students.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 10

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	10	10	10	10

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Government College Gurdaspur Alumni Association registered on 2003

 Government College alumni continue to interact at a variety of levels with the college. The Association is an active channel for networking with the alumni. The Alumni committee meets frequently to chart out programmes. It has been regularly organizing alumni meets annually to bring them together and to understand and support the college activities in diverse areas.

During last visit of NAAC Peer Team in 2004, a large number of alumni turned up for interaction with the NAAC team. Some alumni regularly donate books to distribute among poor students. Some have helped visually challenged students with reading as well as with material support. Many alumni actively contribute to the college life through workshops, talks and material help to various departments and courses

The Goverment College Alumni Association has a robust mechanism. It acts as a bridge between the old students, current students and the authority. The institute regularly interacts with the Goverment College

Alumni Association and it organizes Alumni meet twice in a year .

Alumini Committee

1. Prof Neelam(Co-ordinator)
2. Prof Shiv Dayal(Member)
3. Prof Chander Prabha(Member)
4. Prof S S Chouhan(Member)
5. Prof Bhupinder Kaur(Member)

Alumni Events

Event name : Alumni Get-together 2017-2018

Date : DEC 27, 2017

Time : 12:00 p.m. onward

Venue : College Quadrangle

Contribution towards the Meet and Dinner – Rs 100/-

The contribution can be paid either by cash or by bank transfer.

In case of cash payment, please pay to Mr SHIV DAYAL in the College Accounts Office during 11am to 4pm by 1st March, 2017.

In case of bank transfer, make the online payment and note down the UTR number.

The details of A/C for payment are given below.

Please fill up the Alumni RSVP form to let us know you are coming.

Instruction to join the event :

1.The Alumni need to fill- up the Alumni RSVP form

2. Those paying by Bank Transfer need to make the payment before filling up the form, noting the UTR no. of the transaction, the details of A/C for payment are:

A/C Name : MR/MS GOVT COLLEGE GSP ALUMNI ASSOCI

A/C No. : 07601000002236

IFSC Code : PSIB0000760

Events:

- Technical Alumni Meet
- Adoption of poor students
- Blood Donation Camp
- Donation of Clothes and Items to needy
- Dinner gathering
- Tea Meet
- Creativity contests for students

File Description	Document
Any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: ? 5 Lakhs

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	[View Document](#)
Any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision of the Institution

- To become the center of academic excellence in the area of education by providing quality education programmes at par with the national and international standards to the rural women, inculcating in them our culture, heritage and values along with complete education.

Mission of the Institution

- Serving the humanity
- Continue the legacy of women's empowerment
- To prepare the socialized Human capable of responding to the global demands and meeting the challenges of life.
- To rejuvenate the teaching – learning process with ICT and value embedded education in the context of modernization and social change.
- To address to the ever emerging issues and problems of Society and individual and to discover the remedial measures.
- To ensure the contribution of all stakeholders in all sustainable development of the society.
- Be the torch bearers of our cultural heritage and ethos.

The Government College Gurdaspur has tried the following steps:-

- To serving the humanity which is natural for women are guided in useful ways by the institution by engaging students in community service. Through its clubs, associations, and support service as well as by networking with all stakeholders a number of extension activities are being carried out to fulfill the goals of Institutional Social Responsibility.
- Being a women college, Government College Gurdaspur has transcended the mere need for women empowerment, and gone beyond this issue to commit itself to building a skilled, career-oriented community of women, by training them in employability skills and entrepreneurial skills. Towards, this end the college is conducting a number of enrichment courses, skill development workshops/training programmes and Campus Placement processes.
- Best practices like celebration of folk festival "BAISHAKHI", national festivals, the recent activities under the aegis of "Pradhanmantry's Swatcha Bharath Abhiyan", National Integration Day to commemorate Sardar Patel's Birth Anniversary, etc, are some of the efforts of the institution to make women the torch bearers of cultural heritage, inclusivity and an enlightened society.

- Modern and precise educational experiences that develope the engineers
- An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society

- Education and research partnerships with Universities, colleges and industries
- Highly successful alumni who contribute to the profession in the global society
- Undergraduate and Post graduate programs that integrate global awareness, communication skills and team building across the curriculum.
- Practical and responsible resource management.
- Leadership and service to meet society needs.

Governing body designs and executes Short-term, Long-term plans integrating departmental plans, findings of SWOT analysis and other recommendations from the stake holders. Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality education. Creating robust principles, frameworks, systems and processes the institution intends to reinforce the culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The Departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards

6.1.2 The institution practices decentralization and participative management

Response:

The Government College Gurdaspur follows the policy of decentralization.

Decentralization
Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.
1. Principal Level
The Governing Body delegates all the academic and operational decisions based on policy to the Academic Monitoring Committee headed by the Principal in order to fulfill the vision and mission of the institute. Academic Monitoring Committee formulates common working procedures and entrusts the implementation with the faculty members.
2. Faculty Level
Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. For effective implementation and improvement of the institute following committees are formed. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees/cells.

3. Student Level
Students are empowered to play an active role as a coordinator of co-curricular and extra-curricular activities, social service group coordinator.

Participative management
Government College Gurdaspur promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties allowed to express themselves of any suggestions to improve the excellence in any aspect of the Institute.

Strategic Level

- The principal, academic co-coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules & regulations pertaining to admission, placement, discipline, grievance, counseling, training & development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute.
- For the various programs to be conducted by the institute all the staff members will meet, discuss, share their opinion and plan for the event and form various committees involving students and coordinate with others.

Functional Level

- At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. Staff members are involved in preparation of annual budget of the College.

Operational level

- The Principal of the institution is responsible for academic, non academic and administrative activities of the institution.
- The budget is earmarked for staff members and students to participate in various programmes organized by the institute. All the staff members actively participate in implementing the policies, procedures, and framework designed by the IQAC in order to maintain and achieve the quality standards.
- Office staff are involved in executing day to day support services for both students and faculties.

Outcome:

Meetings are held periodically for discussing the issues and challenges, developmental aspect of the Institute. Thus, the institute encourages teachers, students, parents, corporate resource persons, employers, alumni, staff, class coordinators and class representatives to share their ideas, opinions, suggestions through proper channels i.e through parent-teacher meet, alumni meet, class teachers meetings, student feedback system, and through other various committee meetings

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

STRATERGIC PLAN AND DEPLOYMENT

To improve academic programmes, build better lives with management skills for our students our College plans the syllabus along with different strategies to achieve its goals which reflects in institutional perspective plans. We make almanac of the college in the beginning of the year. This is circulated to all the departments to reach our target. As per the almanac national or international seminars are conducted along

with educational trips. We introduce new programmes with new combinations in UG & PG as per the need of the hour which are certificate courses, add-on courses, and skill development courses.An example or case study as per the strategic plan is that our college provides legal, health, psychological and placements counseling for our students which make them to stand on their own individuality.

Teachers and students are encouraged to attend and present papers in reputed journals, national or international seminars etc. The college encourages the students for different educational trips like visiting industries for research, extension activities and also to extract finance from industries under corporate social responsibilities

The college believes in excellence in all spheres so that the students and faculty of the college gets high class infrastructure and opportunity learn new skills to deal with global challenges. To make this possible and effective the institute divided the workloads into various committees so that proper stratetergies can be developed.

The global warming is the most stunning and mind boggling problem humanity faces.The institution is also concerned with this global problem. Therefore the institution has taken a decision and introduced "One Student One Plant Programme". Students of college on their birth days plant a sapling and vow to take care of that plant as long as they study in the college. This mission has been appreciated by all stake holders of the college. After some years, the college campus will turn into a hub of intensive plantations in the locality.

File Description	Document
Any additional information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Govenment College Gurdaspur is having well set decision making processes. The College is having a well structured Governing Body and College Development Committee (CDC).

Decisions made by GB and CDC are disseminated by Principal to all the teaching and non-teaching staff members. Principal works with the four main sections i.e. office administration, academics, training & placement, Extra-curricular activities and the auxiliary bodies. The auxiliary bodies work for alumni, anti-ragging, library, purchase and grievance. The Extra-curricular activities sports, magazines, NSS and NCC are looked after by students representatives who are their members. Training and placement is independent department for placement activities. The office is administered through office superintendent for accounts and establishment sections.

Functions:

- Frame directive principles and policies.
- Amend and approve policy from time to time.
- Review of academic performance of the institution and suggest remedial measures, if required.
- Introduction of new program and /or increasing intake/course closure/reduction in intake.
- Creation and enhancement of infrastructure and amenities etc for the college.
- Approve the faculty development initiatives /programs.
- To monitor faculty deployment and development, placement and industry-institute interaction activities in the institute/college and suggest remedial measures wherever necessary.

- Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable College to foster excellence in curricular, co-curricular and extra-curricular activities.
- Decide about the overall teaching programmes or annual calendar of the college.
- Take review of the self-financing courses in the college, if any, and make recommendations for their improvement.
- Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.
- Make specific recommendations to the IQAC to foster academic collaborations to strengthen teaching and research.
- Make specific recommendations to the IQAC to encourage the use of ICT in teaching and learning process.
- Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
- Formulate proposals of new expenditure not provided for in the annual financial estimates (budget).
- Make recommendations regarding the students' and employees' welfare activities in the college or institution.
- Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.

Service Rules and Regulations

A person shall be deemed to have been appointed to the service when his appointment is made to a post in accordance with the existing UGC norms (but it shall not include staff appointed on deputation or contract or temporary/ad-hoc).

- Every appointee shall be subject to the conditions that he/ she is certified as in sound mental health and physically fit for service by a Medical authority as specified from time to time.
- The pay of Teaching Staff is recommended by UGC pay commission and Implemented by Punjab Government.

Assistant Professor 15600-39100 GP 6000, 7000 & 8000

Associate Professor 37400- 67000   GP 9000

Professor 37400-67000   GP 10000.

File Description	Document
Any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

Response: B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Institute forms various Committees/bodies/cells and their functions are properly defined, considering the overall development of the institute. For effective implementation and improvement of the institute following committees are formed:

- NAAC and IQAC Committee

1. Prof. Buta Ram Rana (Co-ordinator)
2. Prof. Kuldeep Sharma
3. Prof. Chetna Bajaj
4. Prof. Poonam SharmaCollege Property Committee

- Alumini Committee
- Hospitality Committee
- Welcome Committee
- Talent Hunt and Youth Welfare Committee
- Generator MaintenanceCommittee
- Women Empowerment and ComplaintRedressalCommittee
- Psychological Counseling Committee
- U.G.C. Committee
- N.S.S. Committee
- College Magazine Committee
- Canteen Committee

- Carrier Guidance and Placement Cell
- Health Club, Stadium and Ground Maintenance Commiitee
- Electricity& Sound Committee
- Press and Annual Report Commiittee
- Proctorial, Tutorial and Assembly Committee
- Red Ribbon and Red Cross Commiittee
- Eco and Herbal Garden Club
- Photo Graphic Committee
- Student Welfare Commiittee
- Stage Operation Committee
- House Examination Branch
- Anti Raging Commiittee
- Discipline Commiittee
- Cycle Stand Commiittee
- Library Commiittee
- Time Table Commiittee
- Website Committee
- Hostel Operate Committee
- Student Feedback Committee
- RUSA Committee
- Building Maintenance Committee
- Flowers, Decoration and Cleaning Committee
- Uniform Checking Committee
- Identity Card Checking Committee
- Legal Literacy Club
- Social Contact Committee

1.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

List of Welfare measures provided by institute for teaching and non-teaching staff:

- Pension
- Family Pension
- Gratuity

- Compassionate ground Employment to dependent in case of death of employee
- during service
- EX-gratia grants and other facilities for families of Govt. Employees who die while
- in service.
- Free medical aid to pensioners
- Free Accommodation to pensioners & Employees of Border area
- Free Educational facilities for the dependent of pensioners.
- Festival advance without interest to Class IV Employees.
- Advance to purchase Wheat without interest to Class iv Employees.
- Supply of Uniform to Class iv Employees.
- Faculty members are promoted for self development programs and higher education.
- Group insurance scheme for teaching and non-teaching staff.
- Various leaves available to teaching and non-teaching staff are vacation leave, casual leave, Earned Leaves, medical leave, half pay leave and maternity leave for ladies staff.
- Fees in instalments
- Employee Provident Fund for teaching and non-teaching staff.
- Doctor is available in campus.
- The college is having tie-up with Civil Hospital and Staff gets discount at the hospital by   Punjab Governmrnt rule
- Accommodation facility for Teaching and Non-teaching staff.

File Description	Document
Any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 32.92

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
57	5	6	9	2

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	
Any additional information	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 10.82

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	7	2	1	6

File Description	Document
Details of teachers attending professional development programs during the last five years	
Any additional information	

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

YES, The Performance Appraisal Reports (PBRs) provide good feedback to faculty and help them in understanding the changing needs of students. All faculty members fill prescribed Performa for self-appraisal. PAS system encourages the faculty members to make excellent performance in teaching –learning and research.

The institution has performance based appraisal system for the Assessment of teaching and non-teaching staff. The Appraisal report is based on the Annual performance of the employee on the basis of their academic, research and other extra-curricular activities. It is also based upon his/her relation with the students, colleagues and administration.

The above set performance appraisal report is to be filled by employee in a given prescribed performa which includes all the above set related to points and sub points. The views of the employee filled in the prescribed performa is reviewed by HOD's, faculty head and principal. The overall report is further reviewed by the chairman of the governing body and final performance functioning status is setup and confidentially recorded in the office.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Government College Gurdaspur has a mechanism for internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified external Auditors from Audit department(Punjab Government) a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate way on quarterly basis. The institutional accounts are audited regularly by both Internal and statutory audits. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 8.7

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.94000	1.44000	1.44000	1.44000	1.44000

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The availability of fund is essential for any organization, society, family or co – operatives but the movability of fund is even more important. Therefore the movability of fund is important for the development of organization. The principal and the committees of the college monitors the use of resources received from the state government, UGC, RUSA,C-cost and Non-Government funds. The allocated funds are utilized to purchase equipments, chemicals, organize seminars, workshops and conferences etc. The administration and finance committee and the management board, review the use of resources including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds.

For the smooth working of our college various committees have been constituted, each committee study its own field and analysis to requirements and then forwards its to analysis committee with expected expenditure and planning. Planning and analysis committee they look over these requirements minutely and then adding the future aspects and planning, forward it to finance committee for clear opinion. Finance committee goes through minutely all the suggestion and analysis and then act accordingly for the betterment of students, professors, non – teaching staff, the report is finally handed to management committee. No institution is recognized by its infrastructure but by the success of students studying in it. Therefore 25% of the income is invested on purchase of books and apparatus, sports, youth festival and some other programs. For the smooth running of the institution professors and employers are appointed 50% of the income is spent on their salary and up-gradation.

A healthy mind resides in a healthy body, for this various programs like sports, yoga, personality development and other activities are organized and the finance committee spent 5% of the income on this. In this way students proceeds towards their bright future by gaining knowledge and their overall development.

For the effecting teaching and learning it is very important that the environment and campus of the institution should be clean and attractive. The entire college staff and students are always ready for it. In campus the garden is maintained for this 2% of the fund is provided.There is always a need for maintaining

and upgrading the facilities provided by the college from time to time. In addition improvement in infrastructure is also needed. Hence there is provision of 5 % of fund for electricity, water, internet website and telephone bills.

To upgrade the students, professors and employees various programs such as guest lectures, seminars, discussions are organized.Approximately 3%of the fund is spent on maintenance of apparatus and purchase.

In this way 10% of the fund is kept safe for miscellaneous expenses and for certain emergency situation. At the same time the allotted fund can be interchanged in case of very important condition. In this way through effective financial management the college is attaining new heights and achieving its goal.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Govenrment College Gurdaspur has taken concrete steps for the development of students and faculty members and thus established IQAC on April 2012. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions.

Govenrment College Gurdaspur has taken concrete steps for the development of students and faculty members and thus established IQAC in the year 2012.

The primary goals of IQAC are:

- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- Sharing of research findings and networking with other institutions in India and abroad.
- Equitable access and affordability of academic programmes for various sections of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.

The following are the roles and responsibilities carried by IQAC:

- To coordinate the distribution of information on various quality parameters of higher education.
- To coordinate the documentation of the various programmes / activities leading to quality improvement.
- To coordinate the quality-related activities of the institution.
- To coordinate the timely and efficient execution of the decisions of IQAC committee.

IQAC is monitored by the following members:

Members of IQAC

SR. NO.	NAME OF THE IQAC MEMBER	DESIGNATION
1	PROF. S. P. SINGH(PRINCIPAL)	CHAIRMAN
2	PROF. BUTA RAM (H.O.D ECONOMICS)	COORDINATOR
3	PROF. KULDEEP KUMAR SHARMA (H.O.D COMMERCE)	MEMBER
4	PROF. CHETNA BAJAJ(ENGLISH)	MEMBER
5	PROF. POONAM SHARMA (CHEMISTRY)	MEMBER
6	MRS. SULAKSHNA SHARMA (ACCOUNT-CUM-OFFICE ASSISTANT)	MEMBER
7	PROF. KAMALDEEP SINGH RAHI (EDUCATIONIST)	MEMBER
8	S. DILBAG SINGH CHEEMA (COMMUNITY)	MEMBER
9	MISS. SIMARPREET KAUR(STUDENT)	MEMBER
10	MRS. HIMANSHU BALI (STUDENT)	MEMBER
11	S.HARDEV SINGH BOPARAI (DSP)(ALUMNI)	MEMBER
12	S. BALJIT SINGH PAHRA (PRESENT M.L.A) (ALUMNI)	MEMBER

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC of the Government college Gurdaspur plans, implements and monitors all the activities so that the quality goals are achieved. The IQAC looks after teaching and evaluates plans, teaching assignments, support to weak students, arranging guest lectures and seminars, organizing field visits and industrials tours. The IQAC also collects feedback from the students on the working of library, offices , available facilities for sports and facilities available for students on the campus for making the learning process more interesting. IQAC consults heads of departments, conveners of various committees, Teachers incharge of various clubs and societies to formulate optimum operational plan.

The IQAC of the Government college Gurdaspur plans, implements and monitors all the activities so that the quality goals are achieved. The IQAC looks after teaching and evaluates plans, teaching assignments, support to weak students, arranging guest lectures and seminars, organizing field visits and industrials tours. The IQAC also collects feedback from the students on the working of library, offices , available facilities for sports and facilities available for students on the campus for making the learning process more interesting. IQAC consults heads of departments, conveners of various committees, Teachers in charge of various clubs and societies to formulate optimum operational plan.

IQAC monitors the teaching learning process regularly through their organizing committee members.

All the Head of the departments are the members of it. IQAC conducts an annual meeting every year in the month of December to check the learning process, structures &methodologies of operations and learning outcomes. These annual meetings are intended to check the overall result analysis and to check the planned goals and achievements of IQAC.
• In every tri quarterly meeting of IQAC few decisions and modifications will be taken in
the regular process.
• Every department conducts workshops, training programs and guest lecturers periodically

addressed by the eminent persons from Industry, Academic and Research Institutions. Eminent experts of National reputed people are invited from academia/organization/industries for seminars and conferences related to the subjects in course curriculum ,basic practical , hands on experience fundamental and advance topics as planned in the IQAC.

• As part of the closure of teaching learning process the content delivered for the respective subjects along with evaluation outputs are summed up as course files and are made available in the Departments.

• Class Teachers, Class Representatives, HoDs and Staff meetings are conducted periodically to review teaching and learning process.

• The teaching learning process is reviewed by senior and expert members ever month.

• A detailed report is prepared and assessed with necessary actions for the annual meeting.

• In the annual meeting all the Head of the departments present a detail presentation report about the planned agendas & achieved goals for the year.

• Principal and the Management Committee plans for what else can be added for the improvement and suggests the modifications to it.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 9.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	12	7	09	03

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
Any additional information	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The following proposals of the IQAC have been implemented by the college in various stages:

- College made indoor stadium fully operational
- College Purchased the basic required gadgets and furniture etc.
- Motivate the members of faculty to make teaching more effective and to improve the results.
- College established hardware lab in computer department and implemented
- To ensure that all the grants received from UGC and RUSA are utilized within the stipulated time and make efforts for getting more grants for the development of college

- To procure more grants from UGC for research/seminars and workshops in various departments and the efforts were made to achieve the same.

- To work for getting the college approved as Centre for Excellence and the efforts are being made systematically to achieve the same.
- To encourage the members of faculty to apply for minor and major research projects, in order to promote research aptitude among them and the efforts are being made systematically to achieve the same.
- To work for the overall increase the strength of the college and the efforts are being made .
- The college promotes research amongst the faculty members by motivating them to present research papers in national/International seminars, conferences and workshops and the efforts are done..
- Various Departments shall organize Quizzes, Exhibitions, Workshops, Departmental Festivals, Educational Tours, Seminars and the efforts are being made to achieve the same.
- To further update and upgrade the college website .
- To conduct more faculty development programmes for teaching and non teaching staff and the efforts are being made systematically to achieve the same.
- To provide more community services and make the students compassionate towards under privileged sections of the society and the efforts are being made to achieve the same.
- To enrich the library with more books and journals to more Journals and purchase new books, in order to enrich the library and the efforts are being made.
- To upgrade technology by developing and purchasing softwares and the efforts are being made to achieve the same.
- To further enhance Alumni interaction and the efforts are being made systematically to

achieve the same.

- To provide more opportunities in campus placements and the efforts are being made systematically to achieve the same.
- To provide more infrastructural facilities and the efforts are being made to achieve the same.
- To create ample scholarship schemes/financial aid for the financially weak students and the efforts are being done to achieve the same.
- To increase medical aid facility for the students through dispensary.
- To encourage the cell for coaching for written exams for various competitive examinations for centre and state level competitions and it was fully implemented.
- To encourage outstanding students, sportspersons, ECA, NSS and NCC students by giving them prizes in Annual Prize Distribution function & it was fully implemented.
- To start following new courses/additional units as per permission received from GNDU, Amritsar:
- And the efforts were made systematically to achieve the same. The Proposals of IQAC for infrastructural development approved by College Concell.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 6

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	0	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
   1. **Safety and Security**
   2. **Counselling**
   3. **Common Room**

Response:

The Government College Gurdaspur organizes special programmes for gender sensitization. The Government College Gurdaspur is following an open and transparent system of selection purely based on merit for recruiting whether male or female. The selection is carried out through an open advertisement followed by presentation interview / test respectively.

- The Government College Gurdaspur has Women grievances cell which looks after the issues pertaining to women in particular.
- Women Grievances cell is capable of dealing the cases (if any) very confidently with its team of Principal, functional head of the cell and a few women faculty members.
- The cell also conducts different activities to encourage women to fight against any kind of injustice resulting from gender bias.It can be stated with due pride that in the institution the incidents of sexual harassment of women students are nil due to the discipline in the campus.
- The campus is proved to be very secure due to its well-maintained security system.
- Separate hostels for girls and boys with good security.
- The management is very concerned about health and security .
- A fully functional health Centre with a full time doctor with nursing assistants is in place to offer

medical care for minor issues and first aid.

- We organize workshops for stress free life by the selected resource persons.Faculty counselors always available to counsel the girl students.
- Sick room for girl students with required facilities.
- Separate common rooms for both boys and girls.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

> **1.Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 3.33

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 2

7.1.3.2 Total annual power requirement (in KWH)

Response: 60

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 60

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 36

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 60

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Hazardous waste management:

The waste management is done in the following ways:

Solid waste management:

A unit has been set up to manage the waste productively. Unit is managed by the under graduate students. The hostel mess waste is used for the organic manure. Solid Wastes are disposed off by methods which are environmentally compatible .The waste is collected in separate labeled trash bins Biogradable waste like residues of vegetables fruits, waste food materials are collected and then put in tranches layer by layer for conversion in vermin compast. Which is used for garden and campus plants.

Non Degradable and hazardous waste like broken glass crockery, used cans, paper, tin cans , metal foils, discarded plastic and rubber , bottles are collected in separated bin and then disposal sites in the municipal dustbin.

Laboratory waste:

The laboratory waste including chemical plastic wares and biological specimen etc. in the laboratory of botany, chemistry, physics and zoology are disposed of with the collaboration of local hospital and disposal unit.

E-waste management:

- Computer and their accessories are sold as scrap after their lifetime.
- Donation of old workable electronic equipment.
- Reuse of the original functioning equipment if possible.

File Description	Document
Link for Additional Information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain Water Harvesting:

The Government College Gurdaspur has few bore wells to meet to the general needs of the institution. Soak pits were also constructed at appropriate places to raise the water table. In the North-East corner we have a big pit to collect the rain water. From the top of the roofs also the rain water is collected through a delivery system which is used for several purposes, mainly like gardening. The institution adopts sprinkler procedure in large lawns and water is very judiciously used for plantation purposes.

BENEFITS OF RAINWATER HARVESTING FOR COLLEGE

- Rainwater is a relatively clean and free source of water .
- Rainwater harvesting provides a source of water at the point where it is needed .
- It is socially acceptable and environmentally responsible .
- It promotes self-sufficiency and conserves water resources .
- Rainwater is friendly to landscape plants and gardens .
- It reduces storm water runoff and non-point source pollution .
- It uses simple, flexible technologies that are easy to maintain .
- Offers potential cost savings especially with rising water costs .
- Provides safe water for human consumption after proper treatment
- Low running costs.

OBJECTIVES

- To meet the increasing demand of water.
- To Control Wastage of Rain Water.
- To avoid the flooding of roads.
- To make the Unit Independent for Water Consumption

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices followed by both the faculty members and the students in the campus are:

- The faculty members and students residing nearby are encouraged to come by bicycles.
- Thus we prevent the emission of carbon dioxide in the campus.

Public Transport:

* The Government College Gurdaspur is located just less than 1 km from the highway. So we encourage our faculty members and students to use the public transport for safety, security and fuel conservation.

Pedestrians Friendly Roads

* The campus has wide, well maintained black top roads, covering every nook and corner of it. It has foot paths on both the sides.The surrounding Walker's Club members also use our roads fervently in the early mornings and late in the evenings.

Plastic free campus:

Use of plastic bags and cups are discouraged in the campus. Even in the canteen usage of steel plates/ leaf plates and steel cups or paper cups are mandatory.

Paperless office:

* The College Departments has taken keen interest to make the office a paper less office.
* The accounts/office and academic information is stored and maintained through systems only
* The complete campus is Wi Fi enabled, making it much easier for paper less activities
* Even the official information and circulars are preferred to be sent only through mails.

Green landscaping with trees and plants:

* The Government College Gurdaspur has taken several measures for planting to make Green Campus. 50% of total area is covered with trees and lawns. A number of trees exist at different places in the college. Tree plantation in the campus is the regular activity of the NSS.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 8.33

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
7.43500	7.43500	7.43500	7.43500	.1

File Description	Document
Green audit report	
Details of expenditure on green initiatives and waste management during the last five years	

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 30

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	6	6	6	6

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last

five years (Not addressed elsewhere)

Response: 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

File Description	Document
Details of initiatives taken to engage with local community during the last five years	[View Document](#)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

7.1.13 Display of core values in the institution and on its website

Response: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 7

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Government College Gurdaspur Organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities

Government College Gurdaspur has a historical fervor because of its founder Shri Alwar Das Garuwho himself was a freedom fighter as well as served the country in different portfolios. Thus we do celebrate all national festivals and Birth and Death Anniversaries of many great Indian personalities. Like:

- Independence Day
- Republic Day
- Gandhi Jayanthi
- Pharmacists Day
- Teachers Day
- Martyrs Day
- Youth Day
- BabuJagjivan Ram's Jayanthi etc.,

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Government college adopts strategic planning in every aspect of its developments including teaching, research and administration to suit the latest managerial concepts. The college has an Internal Quality Assurance Cell[IQAC] to review the quality dimensions of the institution. The thrust involves monitoring as well as exploring the awareness of improving. The quality of services Academic and administrative Audit Committees are appointed for evaluation. Team work and decision through various representative committees are part of college culture. Efforts are taken to infuse value in the minds of the students through value based courses and extension lectures. Over the years, the strength of the faculty members, the research scholars and students have been increased at a great phase.

The students of Government College hail from all walks of life and always carry bright memories of Campus, as it aims in promoting a healthy atmosphere. The alumni Association was initiated in its own way by individual department collecting data about their past students , Keeping track of their academic records and achievements and inventing once in a way to address the present students.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Goverment College Gurdaspur have a streamlined mechanism for continuous monitoring and evaluation of the students.

Students are identified based on:

This helps us to categorize students as slow learners and advanced learners in a class. After the commencement of classes, and completion of two chapters, again the students are categorized based on their weekly examination marks. This helps to encourage students to learn and create enthusiasm in class.

For Slow learners:

College organizes special programs for the slow learners. Slow learners are kept in separate section and exams are conducted to them. Our aim is mainly to increase the pass percentage of the students. .Extra classes are organized to clarify doubts, re-explaining of critical topics for improving performance.

For quick Learners:

Quick learners are identified through their performance in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. The Institute promotes independent learning that contributes to their academic and personal growth.The purpose of assessment is to engage a campus community collectively in a systematic and continuing process to create shared learning goals and to enhance learning.

Strategies adopted for student improvement:

1. Remedial classes are organized to clarify doubts.
2. Re-explaining of critical topics for improving performance.
3. Daily attendance is reported to the parents through SMS and phone calls
4. Motivational classes are conducted to improve the mental ability of student to analyze problems and to encourage student to regularly attend classes
5. Students can discuss their personal issues with teachers for proper guidance.

Experiential learning is a process of learning through experience. Experiential learning considers the individual learning process. A group of students are allotted to a faculty member who looks after them and nurtures them with his/her experience in industry or academic level.

The Participatory learning environment can also refer to specific forms of advanced learning techniques that are based on both situated and constructionist principles. It includes activity learning, group discussions, and case studies, community surveys, describing visual images and tours and excursions. Active learning is a form of learning in which teaching strives to involve students in the learning process more directly than other methods.

Collaborative learning is an approach to teaching and learning that involves groups of students working together to solve a problem, complete a task, or create a product during this interactions, the learner creates a framework and meaning to the discourse. It is like group discussions, where a group of three or four students are allotted a particular topic of subject and they are given specific period of time to analyse the concept, and to discuss and at last presented in classroom. Both positive and negative feedback is collected from the students and staff.

There are many different problem-solving steps and methods, but the one we generally teach our students is:

1. Identify and define the problem.
2. Analyze the problem; frame its scope and significance.
3. Identify or formulate possible solutions.
4. Evaluate the strengths and limitations of those solutions.
5. Select and defend the best solution.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society.

Goverment College Gurdaspur is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session/semester. The faculty members before the commencement of semester prepares the lesson plan, and make it available to the students.

So many efforts are being made for the past few years to change the Teaching – Learning environment into activity based learning. Following are the methods adopted to transform the academic environment:

- Changing the teaching methodology by encouraging the faculty to use power point presentation

where ever required.
- Extensive use of online – content, and other Video lectures to support the Class – room teaching.
- Students are encouraged to present poster and oral paperpresentations.

Counseling system:

- Every faculty member is allotted 15 to 20 students to whom one acts as a counselor. The counselor identifies the academic and personal problems of his/her ward.
- The wards are encouraged to participate both in curricular and extra- curricular activities. Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions.

5. CONCLUSION

Additional Information :

A brief description of teachers who served in this institution for various periods of time and made their mark in their respective fields, and students who excelled in studies, sports, services and bravery is as under:

Bravery Awardees : Partap Singh, NCC Cadet- awarded Ashok Chakra who detached Railway Petrol Bogeys at the risk of his life during Indo-Pak War of 1965; Lt. Navdeep Singh (Tiger of Gurez), achieved martyrdom while fighting terrorists in Kashmir on August 20, 2011 and awarded Ashok Chakra.

Other Central Services : Prof. B.N. Dutta, IRS; Roshan Lal, IRS; Prof. Surinderjit Singh, IRS; Agyapal Singh Randhawa, Producer Jalandhar Doordarshan; Dilbag Singh Cheema, prominent Agriculturist/Horticulturist.

Judges : Prof. Labha Ram Roosam, Amarbir Singh Gill, Vipan Deep Kaur.

Engineers : P.P Chaudhary, S.E, B & R; Sewa Singh Ghuman, XEN, B & R; Ramesh Sarangal, XEN, PSEB; Harpreet Singh Cheema, A Well known Engineer in USA.; Ravinder Singh Boparai, XEN.

Chartered Accountants: Bhavesh Mahajan, Deepak Sharma.

Doctors : K.S. Babbar, H.S Bhatia, Chandanjit Singh Kondal, S.C. Sharad, Ashok Hastir, Rana Verma, Ram Murthy Kaushal, G.S. Bedi, Sunil Kaushal, Ajay Dogra, Rajesh Lakhanpal, Vandana Mahajan.

Other Fields : Sh. K.K. Sharma, General Manager, Egerton Woollen Mills, Dhariwal; Ashok Chaudhary, Additonal Director, Local bodies, Punjab; Dilbag Singh Cheema, Market-Committee Officer, Jasbir Singh Jassi, a well Known Punjabi Folk Singer.

Public Figures : Sucha Singh Chhotepur, Sucha Singh Langah (Ex-MLA,s & Ministers); Dr. Gulzar Singh Cheema, Three times MLA in British Columbia (Canada)

Concluding Remarks :

We all staff member have great pleasure in submitting the self-study report of our college to NAAC for reaccreditation which has been prepared after careful and critical evaluation of allthe academic, co-curricular and extra-curricular activities of the institution. The collegehas worked upon the Peer Team Recommendations given after the last reaccreditationin March 2004. The institution has since then undergone significantchanges. The growth is both qualitative and quantitative.

As a mentioned earlier, the very intention behind opening this college was to impartqualitative education and to offer valuable service in field of education to all, with aspecial focus on tribal and BPL students. The college is offering UG& PG programmes of Guru Nanak Dev University.

I congratulate the IQAC Committee members for completing the hard task of putting the entire perspective of the college for NAAC Re- Accreditation.

We have planning for future that Social inequity provides a unique challenge to our education system as access to educational opportunity is the key mechanism for social mobility. To support the educational needs of under represented students, policy makers and educators should embrace the fact that no single intervention strategy will lead to meaningful and long-term improvements..The key finding across numerous studies is that no single intervention strategy will lead to sustained and meaningful improvements in post secondary access and success.Therefore, we believe it is important to intervene early and reach across multiple factors affecting students at each stage of their progression through college.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
12	4	4	6	6 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
12	4	4	6	6	
1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years 1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years Answer before DVV Verification : 15 Answer after DVV Verification: 15
2.1.1	Average percentage of students from other States and Countries during the last five years 2.1.1.1. Number of students from other states and countries year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
03	01	00	00	00 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13
---	---	---	---	---
13	01	00	1	1	
2.2.3	Percentage of differently abled students (Divyangjan) on rolls 2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 30 Answer after DVV Verification: 03
2.3.3	Ratio of students to mentor for academic and stress related issues

	2.3.3.1. Number of mentors Answer before DVV Verification : 69 Answer after DVV Verification: 62 Remark : Supporting document provide by HEI does not match.
2.6.3	Average pass percentage of Students 2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 1841 Answer after DVV Verification: 294 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 2389 Answer after DVV Verification: 482 Remark : Supporting document provide by HEI does not match.
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years 3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	3	7

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	3	7

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years 3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
24	5	9	3	4

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
24	5	60	3	4

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
2	4	2	5	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
9	7	6	5	3

3.4.4	Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1590	1855	2083	1985	165

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
1235	1855	2083	1985	165

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
10	7	2	1	6

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
10	7	2	1	6

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
27	07	14	09	03

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
15	12	7	09	03

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
11	4	4	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	0	0

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
22	22	22	22	22

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13

6	6	6	6	6

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
22	22	22	22	22

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	2

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years Answer before DVV Verification : 29 Answer After DVV Verification :7

2. Extended Profile Deviations

ID	Extended Questions
1.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
294	272	472	435	368

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
275	274	420	282	297

1.4	Total number of outgoing / final year students Answer before DVV Verification : 1841 Answer after DVV Verification : 1548
2.1	Number of teachers year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

| 69 | 69 | 67 | 67 | 67 |

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
69	67	67	67	67

2.2	Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
57	57	55	55	55

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
48	49	49	47	47

2.3	Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
57	57	55	55	55

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
69	67	67	67	67

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