

GOVERNMENT COLLEGE GURDASPUR,

Trimmo Road, Gurdaspur, Punjab



Estd. 1954

Affiliated to

Guru Nanak Dev University, Amritsar Punjab

**ANNUAL QUALITY ASSURANCE
REPORT (AQAR)**

2014-15

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC)**

BENGALURU

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

PART – A

1. Details of the Institution

1.1 Name of the Institution

GOVERNMENT COLLEGE GURDASPUR

1.2 Address Line 1

Trimmu Road

Address Line 2

Trimmu Road

City/Town

Gurdaspur

State

Punjab

Pin Code

143521

Institution e-mail address

govtcollegegsp@gmail.com

Contact Nos.

89683-89784

Name of the Head of the Institution:

Prof. Bhupinder Kaur

01874-241057

Tel. No. with STD Code:

89683-89784

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details`

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.5	2004	2008
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2013-14 Submitted to NAAC On 08/10/2014
- ii. AQAR 2014-15 Submitted to NAAC On 08/08/2015
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Computer Science, PGDCA & M.A (Eco.)

1.12 Name of the Affiliating University (*for the Colleges*) Guru Nanak Dev University,
Amritsar,PUNJAB

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme 01 DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes 03

2. IQAC Composition and Activities

2.1 No. of Teachers 04

2.2 No. of Administrative/Technical staff 0
2

2.3 No. of students 0
2

2.4 No. of Management representatives 0
1

2.5 No. of Alumni 02

2.6 No. of any other stakeholder and
community representatives 0
1

2.7 No. of Employers/ Industrialists
01, Principal Secretary Higher
Education,
Govt. of Pb.

2.8 No. of other External Experts 0
1

2.9 Total No. of members

2.10 No. of IQAC meetings held 2 per annum.

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Career counseling, Research Methodology, Phonetics and spoken English, Drama, Art & Craft, Makeup, Short Story Writing, effective use of social networking, Photography, Dance

2.14 Significant Activities and contributions made by IQAC

- Holding Intra – college and inter college competitions
- Social Awareness programmes
- **Programmes to enhance student's amenities and facilities**
- Feedback from Parents/ Students has been actively reviewed in the academic committee and recommendations have been made to the teacher in charge for taking required action.
- Honoring meritorious students.
- Increasing environment protection awareness among students through drives like tree plantation.
- Constitution of „**Students Welfare Association**“, a body of duly elected students of the college, which undertakes various activities involving students for smooth functioning of the institution.
- Encouraging students to become socially responsible and disciplined citizens through their involvement in youth club, NSS etc.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Preparation of documentaries on social issues	Various efforts have been made in previous years to curb many societal issues through stage shows and Documentaries have been prepared by the students for social cause which are showcased during various events and festivals in the college Apart from this a dedicated you tube channel has been created for faster and effective reach to masses as well
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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The various recommendations of the IQAC were sent to the governing body for their approval.

PART – B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented
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				programmes
PhD				
PG	01	-		-
UG	04	-	03	06
PG Diploma	01		01	
Advanced Diploma				
Diploma				
Certificate	02	03	-	-
Others				
Total	08	03	04	06
Interdisciplinary	03	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision / updation of the syllabi take place as per guidelines of GNDU. Different members of the staff are the part of Boards of Studies and Academic Council of Guru Nanak Dev University, Amritsar, and participate in the meetings of the concerned bodies. Revision of the syllabi takes as per the notification from the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Punjab Finishing School (ITFT)
- BCA
- Art & Culture

Criterion - II

2. Teaching, Learning and Evaluation

No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	67	33	21	01	12 (Self Finance)

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
33	-	20	01	01	-	12	-	66	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

10

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	08	-
Presented papers	0	08	-
Resource Persons	0	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of Smart boards and LCD Projectors for PG Classes
- Discussing relevant topics through plays, Power Point Presentations, Group discussions, Quiz.
- Use of ICT in teaching learning has been made more extensive.
- The library sources have been augmented with the subscription of number of magazines and journals to increase students awareness.
- Visits to organisations to develop interest of students in various subjects
- Industrial Visits

2.7 Total No. of actual teaching days during this academic year

165

AS PER GURU NANAK
DEV UNIVERSITY
GUIDE LINES

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

02	02	02
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	250	02	198	29	14	97
B.Com	52	01	48	01	02	100
B.Sc.	96	03	78	08	05	98
M.A	30	-	21	04	05	100
BCA	08	-	05	01	02	100
PGDCA	37	01	25	06	05	100
B.A (Hon.)	08	01	06	01	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes : IQAC takes feedback from students, parents & alluminies etc, It examines results and keeps the records of students during Higher Education and get employment.

- The IQAC motivates the faculty to indulge in research work and participate in national and international conferences and also attend refresher / orientation / faculty development programmes.
- It obtains feedback from students and parents on regular basis which is then analysed and improvement is made
- Meetings of the IQAC core committee are held on a regular basis in which the criterion heads discuss the strategies for the improvement in teaching and learning processes.

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- IQAC guarantees providing inputs by way of suggestions and guidance in order to optimize the results. The cell helps to regulate and insure healthy teaching practices in the College by addressing grievances and lapses on regular basis.
 - IQAC organises faculty awareness amongst the holistic development.

2.13 Initiatives undertaken towards faculty development 5

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
1. Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	01	-	-
Technical Staff	17	10	-	-

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The teachers are encouraged to participate in conferences / seminars / workshops.
- They are also encouraged to apply for major / minor research projects on topics of social relevance.
- Extension / guest lectures are held on regular basis to keep the faculty abreast with latest issues.
- The college ensures to add new and latest research books in the library to promote research climate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	1	1
Outlay in Rs. Lakhs	40,000	-	40,000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		5	
e-Journals	3		
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects	01	PTA	40000	40000
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

	-
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3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			01		
Sponsoring agencies			CRRID		

3.12 No. of faculty served as experts, chairpersons or resource persons

20

3.13 No. of collaborations

International

01

National

01

Any other

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3.14 No. of linkages created during this year

01

3.15 Total budget for research for current year in lakhs : YEAR IN LAKH

From Funding agency

PTA

From Management of University/College

40,000

Total

40,000

3.16 No. of patents received this year

Type of Patent	Number	
	National	Applied
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02					01	01

3.18 No. of faculty from the Institution who are Ph. D. Guides

-

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The Department of Physiotherapy runs an OPD and provides medical aid to the people of the city.
- Blood Donation Camp
- NSS unit of the College participated in the campaign against female foeticide.
- As a part of women empowerment programmes the NSS unit of the College organized a Martial Arts training workshop in which Mr. Vinny Singh who has 17 year of experience in Shoalin Kung Fu and Thai Boxing gave training to more than 200 girl students on how to save themselves.
- The students of the College Youth Club were taken to Village Daroli Kalan for educating the masses regarding the ill effects of drugs and other socially relevant issues.
- A guest lecture by Mrs. Daljit Kaur, Head of NGO „Goonj“, Jalandhar district was organised where students were motivated to come forward and contribute towards a better life for the under privileged.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13,39,505 SqFt.			13,39,505 SqFt.
Class rooms	52050 Sqft.			
Laboratories	50500 Sqft.			
Seminar Halls	2500 SqFt.			
No. of important equipments purchased ($\geq 1-0$)		Computer software,Air Conditioner,Auditorium,,SoundSystem,	RUSA, PTA, Self-	

lakh) during the current year.		Books ,computer,other labs,	Finance	
Value of the equipment purchased during the year (Rs. in Lakhs)		2,16,811	RUSA, PTA, Self-Finance	2,16,811
Others				

4.2 Computerization of administration and library

- The administrative office dealing with the admission, examinations, results is fully computerized.
- The Library is also fully automated. Books are bar-coded.
- 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35281	10585300	220	60000	35501	10645300
Reference Books	5075	1511500	60	20000	5135	1531500
e-Books				-	-	-
Journals	12	6000	6	2000	18	8000
e-Journals	-	-	5000	11500	5000	11500
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	1	10	1	0	5	5	
Added	15	0	0	0	0	0	0	
Total	70	1	10	1	0	5	5	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer labs with internet facility are available for the teachers and students. A separate Tally Lab is also established to provide the students information regarding Accounting software Tally.
 - Computer Facility is available in Library for students as well as teachers.

- Different departments are also provided with computer systems (with internet facility) for the concerned teachers.
- The FDPs are held from time to time to disperse more information about computer technology.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	70,71,115
iii) Equipments	2,16,811
iv) Others	-
Total :	72,87,926

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college has separate counselling cell for students
- Regular seminars and extension lectures are held on relevant topics.
- Talent search programme is organized in the beginning of each session.
- Extra classes are held for weak / merit students.
- Personal attention is paid to each and every student.
- Besides putting up notices related to students on the notice boards, the public announcement system of the College ensures that the information relevant to the students with regard to the scholarship schemes, placement drives, various competitions, examination etc. reaches each and every student well in time.
- An in-house quality assurance cell guarantees healthy teaching practices in the college by way of suggestions, guidance and addressing grievances and lapses on regular basis.
- All the members of the teaching and non teaching staff are readily available to address the grievances/ problems of the students.

5.2 Efforts made by the institution for tracking the progression

- To enhance and nurture the positivity needed for optimum results, the parents are regularly apprised of their ward's progress in college. For this Parent - Teacher meeting is held on regular intervals during the session.
- Class wise teachers' take-up and solve the problems faced by students in / off campus.
- To ensure proper comprehension and grasp of the fundamentals, the subject teachers conduct classroom discussions, assignments, presentations(Power Point), written and oral tests and question answer session on regular basis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2168	85		

(b) No. of students outside the state

03

(c) No. of international students

02

Men	No	%	Women	No	%
	812	36		1441	64

General	Last Year					Total	This Year					Total
	SC	S T	OBC	Physically Challenged			General	SC	ST	OBC	Physically Challenged	
1293	566	-	330	05		2194	1189	587	-	472	05	2253

Demand ratio 751:760 Dropout 9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In-house competitive exam coaching cell, placement and counselling cell guides the students for competitive exams.

No. of students beneficiaries

110

5.5 No. of students qualified in these examinations

52

NET

01

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance.

- Career guidance cell of the college makes the students aware about career Prospects in different areas.
- The placement committee of the college strives hard to help the students realize their potential and get placement in prestigious organisations.
- The campus placement committee liaisons with educational institutions and organizations to suitably place outgoing students of various streams.
- It also provides counselling and guidance to the students at the crucial juncture of their completion of academic programmes and entry in to suitable employment sector

No. of students benefitted

5.7 Details of campus placement

	On campus		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
04	50	12	40	

5.8 Details of gender sensitization programmes

- In association with District Law Service Authority, Jalandhar the college organised Legal Literacy Youth Festival to spread awareness regarding laws relating to Female Foeticide.
- Student Welfare Association of the college celebrated Lohri at Unique Home (abandoned girls) where students highlighted the importance of education of girl child and empowerment of women in society.
- College also organised a Marshal Arts workshop for self defence of girl students.
- College celebrated International Women’s Day through Seminar, in collaboration with o Punjab Police (women force).

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	31	9300
Financial support from government	616	20,94,400
Financial support from other sources		
Numberofstudentswhoreceived International/ National recognitions	25	300000

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To become the center of academic excellence in the area of education by providing quality education programmes at par with the national and international standards to the rural women, inculcating in them our culture, heritage and values along with complete education.

Mission

Serving the humanity.

Continue the legacy of women's empowerment.

To prepare the socialized Human capable of responding to the global demands and meeting the challenges of life.

To rejuvenate the teaching – learning process with ICT and value embedded education in the context of modernization and social change.

To address to the ever emerging issues and problems of Society and individual and to discover the remedial measures.

To ensure the contribution of all stakeholders in all sustainable development of the society.

Be the torch bearers of our cultural heritage and ethos

To assimilate features of modern culture while upholding the rich heritage of our land.

To initiate programmes to uphold individuality, self esteem, patriotism and leadership qualities and promote eternal values of life.

6.2 Does the Institution has a management Information System

Yes, the Institution has Management Information System by way of Computerization of Administrative Office, Accounting System, Library, Attendance, Examination and Result records

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is planned by the university. The college implements it in strict accordance with the existing rules and norms. Faculty are members of board of studies and various faculties in the university. They actively participate in the meetings of these bodies and contributes immensely towards upgradation of syllabi.

6.3.2 Teaching and Learning

The college has well qualified faculty who are well updated about the latest in their field of knowledge. Besides imparting the knowledge related to curriculum they also provide information about the changes in their fields. To facilitate and enhance the learning process the college has smart boards well equipped computer labs, language lab, video conferencing room audio visual aids access to printed journals and e-journals, INFLIBNET.

6.3.3 Examination and Evaluation

- The Academic council of the college takes due care of effective teaching and learning. Academic council gets its input from all HODs and Dean of various committees to formulate the requisite plan of action.
- Academic Calendar is prepared at the beginning of the session.
- Teachers have an access to the library of the college for knowledge up gradation.
- Library of the college has subscribed to various national / international journals.
- Latest teaching tools (e.g. ICT and internet) are available and are frequently used by the faculty.
- Seminars / Lectures are organised to keep the students and teachers abreast with latest development.
- College provides the students Infrastructural advantage with the latest gadgets and equipments which are periodically updated.
- Industrial Visits and Educational Trips are organized on regular basis to provide a greater insight into the practical aspects of course curriculum

6.3.4 Research and Development

- College has a separate research centre where the faculty members can do their research work.
- Teachers are encouraged to take up major and minor research projects from various funding agencies.
- Teachers are encouraged to participate in national and international conferences and seminars.
- College organizes national and international level conferences and workshops in different departments.
 - College library has subscribed to a number of national and international journals and Magazines of different fields, to help the faculty and students take interest in research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- College has classrooms and lecture halls which are allotted to different courses as per their requirements.

- There are Conference Rooms, Seminar Halls and Video Conference Room, which are used by different departments for conducting seminars / presentations and interactive sessions with the students.
- Fully air-conditioned Auditorium (Fully equipped with light and sound system) is used for holding various functions / programmes.
- Open air theatre is used by students of performing arts (Music Vocal, Music Instrumental, Theatre and Dance) for rehearsals.
- College also has sound proof music and dance rooms, state of the art gallery, theatre room, fashion makeover studio and photography studio.
- College has well equipped labs for different departments like: Computer labs with LAN and Internet facility, Home science lab, Sculpture Lab, psychology lab, multimedia lab and language lab.
- All courses have ICT as part of their curriculum and computer awareness programmes.
- Internet facility is ensured anywhere and every where in the college premises through Wi-Fi connection

6.3.6 Human Resource Management

- Besides academics, staff is made to actively participate in other activities like holding seminars and workshops.
- In order to achieve excellence in education our college regularly collaborates with several institutions for knowledge exchange programmes.
- Faculty development programmes are organized on regular intervals in order to bring awareness amongst the faculty members about wide range of subjects in order to ensure holistic development.

6.3.7 Faculty and Staff recruitment

- Advertisement appears in the newspaper and selection takes place through interview conducted by a panel of experts. The selection process adheres to UGC / GNDU guidelines.
- Joint orientation programme is held in the beginning of the session to acquaint the newly appointed staff to the college.

6.3.8 Industry Interaction / Collaboration

- Students of different departments are encouraged to visit various industries and institutes of higher learning.
- Organizing industrial visits for students is a regular practice in Commerce department

and department of Design.

- Students of BPT regularly visit renowned hospitals of the city.
- Industry experts are also invited to guide and interact with the students

6.3.9 Admission of Students

In the admission process the eligibility criterion of GNDU is followed. Cut off is decided for different courses which is above the minimum qualifying marks set by the university.

6.4 Welfare schemes

Teaching	Pension scheme, employment to the dependent, in case premature death. General insurance. Compensation in case handicape during job.
Non teaching	Pension scheme, employment to the dependent, in case premature death. General insurance. Compensation in case handicape during job. Give festival advance, Uniforms etc.
Students	Free Education for SC, ST, OBC, Free Books to Weakens, remedial classes, remittance of fees & PTA etc.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes	Audit deptd of Punjab Govt.	Yes	Burser of the College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The exams are held by GNDU and rules of the same are applied. The university appoints superintendents and supervisors from other colleges to ensure smooth examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

The college has established strong linkages between institution and its alumni. They have been appointed as faculty in the institution. They are also invited as judges, resource persons in various events.

6.12 Activities and support from the Parent – Teacher Association

The college organises Parent - Teacher Meet every year. Parents show immense enthusiasm for such meets. They attend them so as to have knowledge about the progress of their child.

6.13 Development programmes for support staff NIL

- The College ensures that the support staff is provided with the all the required assistance.
- The support staff is provided with training on regular basis in the area, they need any assistance improve their efficiency.
- Motivational lectures are also held for them by the counselling cell of the College.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The building of the institution is constructed to ensure proper lighting and ventilation.
- Tree plantation drive is the regular feature of the College.
- Best out of waste practices are encouraged amongst students.
 - Recycling is encouraged.
- Cleanliness drives are held on regular basis.

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations

- The entrepreneur development cell was constituted in the college to impart entrepreneurial skills to the students .
- Computerized records of Admission process, student's database, fee record helps
in improving day to day working of the college.
- The College has taken initiative to start a cyber cafe in its premises with the help of the Department of Information Technology, Govt. of Goa, to provide internet facility to staff and students at a nominal cost. Photocopying and printing facilities are also available.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Semester system has been introduced in various courses by Guru Nanak Dev University to impart better understanding wide range of subjects related to the course
- Online placement brochure is published highlighting the practical work of design and arts students. It serves to be an effective tool to showcase the research based projects of students
and the original indigenous art work by the students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ☐ Skill and Cultural Enhancement of students
- ☐ Consultancy and extension activities for fruitful college community nexus.

7.4 Contribution to environmental awareness / protection

- Maintenance of lawns and gardens
- E-waste management
- Plantation of trees
- Minimizing energy waste by pasting stickers in classrooms carrying instructions
 - Use of CFL Lamps instead of traditional bulbs.
 - Recycling of waste material

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

Eco friendly campus

Wi-Fi enabled campus

Well qualified staff

Updated library

Good infrastructure

Research centre, Buddhist centre, Maths lab,
seminar halls and conference halls

Opportunities:

- Teaching staff inclined only to teach and not inclined towards research.
- Being a Government Institute, recruitment procedures are tedious and time consuming.
- Utilisation of funds is difficult due to stringent procedures.
- Rigid University system precludes introduction of new courses and pedagogy in general.
- Opportunities: To become a top class hub of Higher Education in this locality with Post Graduate courses and other skill enhancement courses.
- To play a pivotal to better the society in general by playing a greater role in day to day lives.
- To cater to the demands of the job market.

Challenges:

- Improve financial resources.
- Efforts to change the mind set up of students and parents
- Improve upon communication skill of students.
- Enhancing student enrolment for basic Sciences and Humanities.

- To overcome the complacent mind set of the teachers and motivate them towards activities other than basic teaching e.g research and social responsibilities.

- To create a desire for learning among students, specially first generation learners.

- To change mindset of the Government towards higher education in general.

8. Plans of institution for next year

- Strengthening of language lab by introduction of latest software.
- Training for foreign languages.
- Establishment of competitive exam wing.
 - Launching of online placement brochure.
 - Upgradation of documentation centre.
 - Publishing of research Journals.
 - Providing seed money for visit to conference and seminars.
 - Involvement of faculty in research oriented activity.
 - Updation of research centre.

Name <u>Bala Ram</u>	Name _____
<u>Bala Ram</u>	_____
Signature of the Coordinator, IQAC	Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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University with Potential Excellence

Union Public Service Commission
